

**CITY OF WEST MONROE, LOUISIANA**

*Financial Report  
For the Year Ended June 30, 2014*



**CITY OF WEST MONROE, LOUISIANA**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED JUNE 30, 2014**

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## **INDEPENDENT AUDITORS' REPORT**

Honorable Mayor and Board of Aldermen of the  
City of West Monroe, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of West Monroe, Louisiana (which is "the City"), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and aggregate remaining fund information of the City as of June 30, 2014, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

As described in Note 25 to the financial statements, the City adopted the provisions of GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, in 2014. Our opinion is not modified with respect to this matter.

Also, as described in Note 26 to the financial statements, the City has included its legally separate component units in accordance with accounting principles generally accepted in the United States of America

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 12 and 53 through 55, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economical, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2014, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Cameron, Hines & Company (APAC)*

West Monroe, Louisiana  
December 5, 2014

REQUIRED SUPPLEMENTAL INFORMATION (PART A)  
MANAGEMENT'S DISCUSSION AND ANALYSIS

# CITY OF WEST MONROE, LOUISIANA

## Management's Discussion and Analysis Year Ended June 30, 2014

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As management of the City of West Monroe, we offer readers of the financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2014. We encourage readers to consider the information presented here in conjunction with the accompanying transmittal letter and the accompanying basic financial statements. The intent of this discussion and analysis is to look at the City's financial performance as a whole.

### FINANCIAL HIGHLIGHTS

- The assets of the City of West Monroe, on a government-wide basis, exceeded its liabilities at the close of the fiscal year by \$64.2 million (net position). Of this amount, \$6.1 million is unrestricted.
- The City's total net position decreased by \$1.99 million for the current fiscal year.
- At the end of the current fiscal year, the City of West Monroe's governmental funds reported combined ending fund balances of \$8.1 million.
- At the end of the current fiscal year, the unreserved fund balance for the general fund was \$5.0 million, or 27% of the total general fund expenditures.
- The general fund reported a surplus of \$431,316 before transfers, and a deficit of \$102,505 after transfers.
- The City's bonded debt had a net decrease of \$1,972,996. Total bonded debt at 6/30/2014 was \$10,208,649.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City of West Monroe's basic financial statements. The City's basic financial statements comprise three components:

- *Government-wide financial statements,*
- *Fund financial statements,*
- *Notes to the financial statements.*

This report contains other supplementary information in addition to the basic financial statements themselves.

The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the City's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the City's government, reporting the City's operations in more detail than the government-wide statements.
  - The governmental fund statements tell how general government services like public safety were financed in the short term as well as what amounts remain for future spending.
  - Proprietary fund statements offer short-and long-term financial information about the activities the government operates like businesses, such as the public utilities (water, sewer, sewer treatment systems).
  - Fiduciary fund statements provide information about the financial relationship in which the City acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

In the past, the primary focus of local government financial statements has been summarized fund type information on a current financial resources basis. However, with the implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB Statement No. 34) for June 30, 2003, the new focus is on both the City as a whole (government-wide) and the fund financial statements. Each view provides a different snapshot of the City's finances. The government-wide financial statements provide both long-term and short-term information about the City's overall financial status. The fund financial statements focus on the individual parts of the City government, reporting the City's operations in more detail than the government-wide statements. Both perspectives (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison (year-to-year or government-to-government) and enhance the City's accountability.

## **GOVERNMENT-WIDE STATEMENTS**

The government-wide statements report information about the City of West Monroe as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position and the Statement of Activities, which are the government-wide statements, include all of the government's assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two government-wide statements report the City's net position and how they have changed. Net position—the difference between the City's assets and liabilities — are one way to measure the City's financial health, or financial position. Over time, increases or decreases in the City's net position is an indicator of whether its financial health is improving or deteriorating. Other non-financial factors such as changes in the City's property tax base and the condition of the City's roads and other infrastructure may need to be considered to assess the overall health of the City.

In the Statement of Net Position and the Statement of Activities, the City is divided into two categories:

- Governmental activities -- Most of the City's basic services are included here, such as the activities of the police, fire, public works, social services, and parks and recreation departments, and general administration. Sales taxes and grants finance most of these activities.
- Business-type activities -- The City charges fees to customers to cover the cost of certain services it provides. The City's water, sewer, and sewer treatment are included here.

Government-wide financial statements include not only the City of West Monroe itself (the primary government), but also the a legally separate City Court and legally separate City Marshal for which the City of West Monroe is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government itself.

## **FUND FINANCIAL STATEMENTS**

The format of the fund financial statements will be more familiar to traditional users of government financial statements. The fund financial statements provide more detailed information about the City's most significant funds -- not the City as a whole. Funds are accounting mechanisms that the City uses to keep track of specific sources of funding and spending for particular purposes.

The City has three kinds of funds:

- Governmental funds -- Most of the City's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances remaining at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the long-term focus of the government-wide statements, additional information is provided on a subsequent page that explains the relationship (or differences) between the government-wide and fund statements.
- Proprietary funds -- Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both short-term and long-term financial information. The City's enterprise funds (one type of proprietary fund) are the same as its business-type activities, but they provide more detail and additional information, such as cash flows. The City also uses internal service funds (another kind of proprietary fund) to report activities that provide supplies and services for the City's other programs and activities -- such as the Employees Health Insurance Fund.
- Fiduciary funds -- Fiduciary funds are used to report assets held in a trustee or agency capacity for others outside the government. The City maintains a Cemetery Trust Fund and a Workers Compensation Reserve Fund. These activities are reported in a separate statement of fiduciary net assets. The City excludes this activity from its government-wide financial statements because the City cannot use these assets to finance its operations.

The Total Governmental Funds column requires reconciliation because of the different measurement focus from the government-wide statements (current financial resources versus total economic resources) which is reflected at the bottom of or following each statement. The flow of current financial resources will reflect bond proceeds and interfund transfers as other financing sources as well as capital expenditures and bond principal payments as expenditures.

The reconciliation will eliminate these transactions and incorporate the capital assets and long-term obligations (bond and others) into the Governmental Activities column (in the government-wide statements).

## FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The City's combined net position for the 2013-2014 fiscal year decreased by \$1.99 million. Table 1 shows the statement of net position for the year ending 2013 and the year ending 2014. The table also shows the net position for governmental activities, business type activities and combines them into the total primary government.

### Statement of Net Position

The following table reflects the condensed statement of net position:

TABLE 1  
NET POSITION OF GOVERNMENTAL AND BUSINESS TYPE ACTIVITIES

	(in Millions)					
	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL PRIMARY GOVERNMENT	
	2013	2014	2013	2014	2013	2014
<b>ASSETS:</b>						
Current and other assets	\$ 10.88	\$ 8.89	\$ .63	\$ 0.47	\$ 11.51	\$ 9.36
Capital Assets	45.66	44.55	24.82	23.33	70.48	67.88
Total Assets	<u>\$ 56.54</u>	<u>\$ 53.44</u>	<u>\$ 25.45</u>	<u>\$ 23.80</u>	<u>\$ 81.99</u>	<u>\$ 77.24</u>
<b>LIABILITIES:</b>						
Long-term debt outstanding	\$ 12.87	\$ 8.80	\$ 1.14	\$ 1.08	\$ 14.01	\$ 9.88
Other liabilities	1.45	2.80	.38	0.35	1.83	3.15
Total Liabilities	<u>\$ 14.32</u>	<u>\$ 11.60</u>	<u>\$ 1.52</u>	<u>\$ 1.43</u>	<u>\$ 15.84</u>	<u>\$ 13.03</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>						
Deferred Inflows	\$ -	\$ .05	\$ -	\$ -	\$ -	\$ .05
<b>NET POSITION:</b>						
Invested in Capital Assets						
Net of debt	\$ 35.00	\$ 35.78	\$ 24.90	\$ 22.19	\$ 59.90	\$ 57.97
Restricted	-	-	-	.08	-	0.08
Unrestricted	7.22	6.01	<u>\$ (0.97)</u>	<u>\$ 0.10</u>	<u>\$ 6.25</u>	<u>\$ 6.11</u>
Total Net Position	<u>\$ 42.22</u>	<u>\$ 41.79</u>	<u>\$ 23.93</u>	<u>\$ 22.37</u>	<u>\$ 66.15</u>	<u>\$ 64.16</u>

Net position (assets and deferred outflows of resources less liabilities and deferred inflows of resources) may serve over time as a useful indicator of a government's financial position. The City of West Monroe's assets exceeded liabilities by \$64.16 million at the close of the fiscal year. The largest portion of the City's net position (90%) reflects its investment in capital assets (e.g., land, buildings, equipment, infrastructure, less accumulated depreciation and less any related outstanding debt used to acquire those assets). The city uses these assets to provide services to its citizens and these assets are not available for spending. The resources needed to repay any debt related to these capital assets will be provided from other sources.

Eighty thousand of the City's net position is subject to restrictions. The unrestricted net position \$6.11 million may be used to meet the City's ongoing obligations.

### **Governmental Activities**

Net position of the City's governmental activities decreased from \$42.22 million to \$41.79 million. This decrease is mainly due to a decrease in current assets.

### **Business-type Activities**

Net position of the City's business-type activities decreased from \$23.93 million to \$22.37 million. This decrease is due to a decrease in capital assets.

### **Statement of Activities**

The following table shows the revenues and expenses of the governmental and business-type activities:

	<u>GOVERNMENTAL ACTIVITIES</u>		<u>BUSINESS TYPE ACTIVITIES</u>		<u>TOTAL PRIMARY GOVERNMENT</u>	
	2013	2014	2013	2014	2013	2014
<b>REVENUES:</b>						
Program Revenues						
Charges for services	\$ 3.88	\$ 4.00	\$ 3.93	\$ 4.04	\$ 7.81	\$ 8.04
Operating grants and contributions	2.28	2.02			2.28	2.02
Capital grants and contributions	1.06	0.28			1.06	0.28
General Revenues						
Property Taxes	1.20	1.23			1.20	1.23
Other taxes	18.43	18.40			18.43	18.40
Intergovernmental	0.33	0.36			0.33	0.36
Franchise	0.80	0.89			0.80	0.89
Forgiveness of Debt 2009	0.00	0.00			0.00	0.00
Sale of Assets	0.02	0.54			0.02	0.54
Interest earned	0.04	0.03			0.04	0.03
Capital contributions	-	-	0.00		0.00	0.00
<b>Total Revenues</b>	<b>\$ 28.04</b>	<b>\$ 27.75</b>	<b>\$ 3.93</b>	<b>\$ 4.04</b>	<b>\$ 31.97</b>	<b>\$ 31.79</b>

EXPENSES:						
General government	\$ 6.79	\$ 6.61			\$ 6.79	\$ 6.61
Public safety	9.72	10.01			9.72	10.01
Public works	3.25	3.30			3.25	3.30
Culture and recreations	3.56	3.96			3.56	3.96
Urban Development	1.00	1.02			1.00	1.02
Health and welfare	2.53	2.51			2.53	2.51
Interest on long-term debt	0.41	0.37			0.41	0.37
Utilities	-	-	5.64	5.75	5.64	5.75
Total Expenses	\$ 27.26	\$ 27.78	\$ 5.64	\$ 5.75	\$ 32.90	\$ 33.53
Increase in net position before transfers	\$ .78	\$ (0.03)	\$ (1.71)	\$ (1.71)	\$ (0.93)	\$ (1.74)
Transfers	(0.19)	(0.40)	0.14	0.15	(0.05)	(0.25)
Increase/decrease in position	\$ 0.59	\$ (0.43)	\$ (1.57)	\$ (1.56)	\$ (0.98)	\$ (1.99)

### **Governmental Activities**

The City's total revenues from governmental activities decreased from \$28.04 million (year end 2013) to \$27.75 million (year end 2014). West Monroe's largest source of general revenue (\$19.63 million) is taxes, composed of property tax, sales tax, insurance premium taxes, and beer tax.

Seventy-one percent of the City's revenue from governmental activities comes from these taxes. Charges for services (\$4.00 million) were the second largest revenue source for governmental activities.

The City's expenses for the fiscal year ended June 30, 2014 were \$27.78 million, an increase of \$520,000 from year end 2013. These expenses cover a wide range of services with the largest being public safety \$10.01 million or 36%, and general government \$6.61 million or 24%.

### **Business-Type Activities**

The total revenues from business-type activities were \$4.04 million for the fiscal year ended June 30, 2014. Charges for services increased by approximately \$110,000. Expenses for the City's business-type activities were \$5.75 million. The business-type activities had a net loss of approximately \$1.56 million for the fiscal year ended June 30, 2014.

## **FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The City of West Monroe uses Fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Government Funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$8.13 million or 29% of governmental funds expenditures.

The general fund is the chief operating fund of the City. At the end of the fiscal year, the fund balance of the general fund was \$5.00 million, of which \$4.4 million is available for spending. As a measure of the general fund liquidity, it may be useful to compare unreserved (assigned or unassigned) fund balance to total expenditures. Unassigned fund balance represents 27% of the total general fund expenditures. Due to the uncertain economic conditions, expenditures were closely monitored and correlated to revenues received.

The City spent a total of \$3.96 million out of the 86 Sales Tax Capital Fund to fund major capital projects and purchases. This amount decreased by \$140,000 from last year. The fund transferred out \$2.0 million to pay for debt service.

### **Proprietary Funds**

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Utilities Enterprise Fund at the end of the year were \$22.37 million. The fund had an operating loss for the year of \$1.56 million after depreciation and transfers.

Net position of the Internal Service fund (Employees Health Insurance Fund) at the end of the year was (\$94,426).

### **General Fund Budgetary Highlights**

Over the course of the year, the City Council revised the City budget twice. The difference between the original expenditure budget and the actual amount of expenditures was a decrease of \$91,706. Actual total revenues were only \$1,352 less than the original budget.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

The following table shows the Capital Assets (net of depreciation) of the governmental and business type activities:

TABLE 3  
CAPITAL ASSETS  
(NET OF DEPRECIATION in millions)

	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL	
	2013	2014	2013	2014	2013	2014
Land	\$ 5.87	\$ 5.92	\$ 0.06	\$ 0.06	\$ 5.93	\$ 5.98
Construction in progress	.84	0.56	0.00	0.00	.84	0.56
Buildings	18.91	18.98	-	0.00	18.91	18.98
Improvements	2.00	2.41	-	0.00	2.00	2.41
Equipment	0.43	0.35	0.29	0.23	0.72	0.58
Vehicles	1.13	1.06	-	0.00	1.13	1.06
Infrastructure	16.49	15.28	-	0.00	16.49	15.28
Water Plant		-	3.67	3.24	3.67	3.24
Treatment Plant		-	20.86	19.79	20.86	19.79
<b>Total</b>	<b>\$ 45.67</b>	<b>\$ 44.56</b>	<b>\$ 24.88</b>	<b>\$ 23.32</b>	<b>\$ 70.55</b>	<b>\$ 67.88</b>

The City of West Monroe's investment in Capital assets for its governmental and business-type activities as of June 30, 2014, amounts to \$67.88 million (net of depreciation). This is a decrease of \$2.67 million from last year. This investment includes land, construction in progress, buildings and improvements, equipment, vehicles, infrastructure, water and sewer treatment plant.

### Long-term Debt

The following table shows the City's outstanding debt:

TABLE 4  
OUTSTANDING DEBT AT YEAR END

	YR END 6/30/13	YR END 6/30/14
Bond Payable Series 2003	\$ 925,000	\$ 0
Bond Payable Series 2005	\$ 70,000	\$ 35,000
Bond Payable Series 2006	\$ 250,000	\$ 170,000
Bond Payable Series 2007	\$ 3,715,000	\$ 3,535,000
Bond Payable Series 2009	\$ 2,050,000	\$ 1,740,000
Bond Payable Series 2010	\$ 1,193,000	\$ 1,135,000
Bond Payable Series 2011	\$ 3,650,000	\$ 3,290,000
Community Dev. Block Grant for Economic Development	\$ 328,645	\$ 303,649
Firefighters Retirement System	\$ 309,782	\$ 160,127
Heart and Lung Disability	\$ 615,832	\$ 576,696
Vacation, Sick and Comp. Time	\$ 896,436	\$ 914,189
<b>Total</b>	<b>\$ 14,003,695</b>	<b>\$ 11,859,661</b>

At the end of the fiscal year, the City of West Monroe had total bonded debt outstanding of \$10.20 million. This is a decrease of \$1.97 million in total bond debt. In 2013-2014 the City issued no debt. All of the debt is backed by the full faith and credit of the City and is being repaid from the Sales Tax Capital Fund and the City's sales tax.

The City of West Monroe's total long-term debt obligations at year end were \$11.86 million.

Additional information of the City's long-term debt can be found in Note 12 in the Notes to the Financial Statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The City's management and elected officials considered many factors when preparing the 2014-2015 budget. The major factor in preparing the budget is to determine the revenue that will be generated from sales tax. Sales tax accounts for 64% of the total Governmental Activities revenue. With current economic conditions, sales tax revenue is projected to remain level or increase slightly for the 2014-2015 fiscal year. All other General Fund revenues should remain fairly consistent with prior year collections. The total General Fund revenue budget for the 2014-2015 fiscal year is \$19.12 million compared to \$18.74 million of actual revenue for 2013-2014.

During the 2014-2015 fiscal year, the City will continue to develop the 60 acres along I-20 into a retail center.

The budgeted expenses for the 2014-2015 fiscal year are \$19.07 million, an increase of \$760,000 over the prior year. The City gave all employees a 2% pay raise for the 2014-2015 year. The largest expense for the City is personnel cost. The City's administration has taken steps to reduce all overtime to minimal levels in the current year's budget.

Most of the City's expenses have remained fairly constant. The City's matching contributions to the pension systems have decreased slightly for the 2014-2015 fiscal year. However, depending on the condition of the investment markets and other factors the City's contribution to the pension systems should remain constant this fiscal year or the next. The City's administration will closely monitor all revenues and expenses to ensure the City maintains a positive fund balance. The projected General Fund balance for the year ending June 30, 2015 is \$4.9 million.

## OTHER POST-EMPLOYMENT BENEFITS

In the year ended June 30, 2014, the City of West Monroe has complied with requirements of Government Accounting Standards Board Statement Number 45, *Accounting and Financial Reporting by Employers for Post Employment Benefits Other than Pensions*. This statement requires that employers disclose the *Annual Required Contribution* and *Net Post-employment Benefit Obligation* as determined by actuarial computations. The disclosure of these amounts are presented in more detail in the Notes to the Financial Statements.

## REQUEST FOR INFORMATION

The financial report is designed to provide citizens, taxpayer, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the funds it receives. If you have any questions about this report or need additional information, contact the Finance Director, City of West Monroe, 2305 North 7<sup>th</sup> Street, West Monroe, Louisiana 71291.

PRIMARY GOVERNMENT FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2014**

	<b>Primary Government</b>			Component Units
	Governmental Activities	Business-Type Activities	Total	
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 5,722,324	\$ 209,478	\$ 5,931,802	\$ 232,725
Cash with Fiscal Agent	16,800	-	16,800	-
Accounts Receivable	415,498	625,341	1,040,839	6,701
Minimum Lease Payments Receivable	583,612	-	583,612	-
Due From Other Governments	1,745,832	-	1,745,832	-
Internal Balances	362,705	(360,705)	2,000	-
Inventories	37,064	-	37,064	-
Capital Assets:				
Non-Depreciable	6,478,956	57,750	6,536,706	-
Depreciable	38,073,135	23,268,529	61,341,664	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 53,435,926</u></b>	<b><u>\$ 23,800,393</u></b>	<b><u>\$ 77,236,319</u></b>	<b><u>\$ 239,426</u></b>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 701,749	\$ 26,911	\$ 728,660	\$ 24,786
Deposits Payable	98,725	130,424	229,149	-
Non-Current Liabilities				
Due Within One Year				
Bonds Payable	990,000	58,000	1,048,000	-
Notes Payable	185,127	-	185,127	-
Compensated Absences	828,857	133,553	962,410	-
Due in More Than One Year				
Bonds Payable	7,780,000	1,077,000	8,857,000	-
Notes Payable	278,649	-	278,649	-
Compensated Absences	528,475	-	528,475	-
Unfunded Postretirement Benefits	208,522	-	208,522	-
<b><u>TOTAL LIABILITIES</u></b>	<b><u>11,600,104</u></b>	<b><u>1,425,888</u></b>	<b><u>13,025,992</u></b>	<b><u>24,786</u></b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Unearned State Revenue	26,528	-	26,528	-
Unearned Direct Financing Lease Revenue	18,359	-	18,359	-
<b><u>TOTAL DEFERRED INFLOWS OF RESOURCES</u></b>	<b><u>44,887</u></b>	<b><u>-</u></b>	<b><u>44,887</u></b>	<b><u>-</u></b>
<b><u>NET POSITION</u></b>				
Net Investment in Capital Assets	35,782,091	22,191,279	57,973,370	-
Restricted for Debt Service	-	79,054	79,054	-
Unrestricted, Capital Projects	3,021,776	-	3,021,776	-
Unrestricted, Debt Service	(272,072)	-	(272,072)	-
Unrestricted, Unreserved	3,259,140	104,172	3,363,312	214,640
<b><u>TOTAL NET POSITION</u></b>	<b><u>\$ 41,790,935</u></b>	<b><u>\$ 22,374,505</u></b>	<b><u>\$ 64,165,440</u></b>	<b><u>\$ 214,640</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

		Program Revenues		
Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Function/Program Activities</b>				
<b>Primary Government:</b>				
<b>Government Activities:</b>				
General Government	\$ 6,612,481	\$ 1,390,407	\$ -	\$ 275,701
Public Safety	10,007,599	267,030	102,265	-
Public Works	3,302,134	760,194	-	-
Culture and Recreation	3,964,604	1,528,423	230,832	-
Urban Redevelopment	1,024,440	-	-	-
Health and Welfare	2,508,953	49,125	1,687,686	-
Interest on Long-Term Debt	356,711	-	-	-
<b>Total Governmental Activities</b>	<b>27,776,922</b>	<b>3,995,179</b>	<b>2,020,783</b>	<b>275,701</b>
<b>Business-Type Activities:</b>				
Utilities	5,755,402	4,044,257	-	-
<b>Total Primary Government</b>	<b>\$ 33,532,324</b>	<b>\$ 8,039,436</b>	<b>\$ 2,020,783</b>	<b>\$ 275,701</b>
<b>Component Units:</b>				
City Court	\$ 253,863	\$ 228,589	\$ -	\$ -
City Marshal	105,991	87,741	-	-
<b>Total Component Units</b>	<b>\$ 359,854</b>	<b>\$ 316,330</b>	<b>\$ -</b>	<b>\$ -</b>

**General Revenues:**

Taxes:

- Property Taxes Levied for General Purposes
- Property Taxes Levied for Street Maintenance
- Sales Taxes
- Insurance Premium Taxes

Intergovernmental Revenues

Franchise Revenue

Miscellaneous

Special Item - Sale of Assets

Interest Earned

Capital Contributions

Transfers

Total General Revenues, Special Items and Transfers

**Changes in Net Position**

**Net Position - Beginning**

**Net Position - Ending**

Net (Expense) Revenue and  
Changes in Net Assets  
Primary Government

Governmental Activities	Business-Type Activities	Total	Component Units
\$ (4,946,373)	\$ -	\$ (4,946,373)	\$ -
(9,638,304)	-	(9,638,304)	-
(2,541,940)	-	(2,541,940)	-
(2,205,349)	-	(2,205,349)	-
(1,024,440)	-	(1,024,440)	-
(772,142)	-	(772,142)	-
(356,711)	-	(356,711)	-
<u>(21,485,259)</u>	<u>-</u>	<u>(21,485,259)</u>	<u>-</u>
-	(1,711,145)	(1,711,145)	-
<u>\$ (21,485,259)</u>	<u>\$ (1,711,145)</u>	<u>\$ (23,196,404)</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ (25,274)
-	-	-	(18,250)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (43,524)</u>
992,489	-	992,489	-
234,356	-	234,356	-
17,759,064	-	17,759,064	-
442,287	-	442,287	-
355,400	-	355,400	-
893,049	-	893,049	-
206,835	-	206,835	-
536,566	-	536,566	-
30,142	-	30,142	79
-	-	-	-
(399,872)	155,307	(244,565)	-
<u>21,050,316</u>	<u>155,307</u>	<u>21,205,623</u>	<u>79</u>
(434,943)	(1,555,838)	(1,990,781)	(43,445)
<u>42,225,878</u>	<u>23,930,343</u>	<u>66,156,221</u>	<u>258,085</u>
<u>\$ 41,790,935</u>	<u>\$ 22,374,505</u>	<u>\$ 64,165,440</u>	<u>\$ 214,640</u>

The accompanying notes are an integral part of this financial statement.

PRIMARY GOVERNMENT FINANCIAL STATEMENTS

FUND FINANCIAL STATEMENTS

**CITY OF WEST MONROE, LOUISIANA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2014**

	<u>General Fund</u>	<u>86 Sales Tax 75% Capital Fund</u>	<u>2011 Debt Capital Fund</u>
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 886,265	\$ 1,166,310	\$ 1,901,795
Cash with Fiscal Agent	16,800	-	-
Accounts Receivable	406,765	668	-
Minimum Lease Payment Receivable	583,612	-	-
<i>Due From Other Governments</i>	1,128,287	456,370	-
Due From Other Funds	2,490,915	544,280	-
Inventories	37,064	-	-
	<hr/>	<hr/>	<hr/>
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 5,549,708</u></b>	<b><u>\$ 2,167,628</u></b>	<b><u>\$ 1,901,795</u></b>
<b><u>LIABILITIES</u></b>			
Accounts Payable	\$ 265,229	\$ 223,690	\$ 629
Due To Other Funds	135,541	1,939,900	54,986
Deposits Payable	98,725	-	-
<b>Total Liabilities</b>	<hr/> <b>499,495</b>	<hr/> <b>2,163,590</b>	<hr/> <b>55,615</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>			
Unearned State Revenue	26,528	-	-
Unearned Direct Financing Lease Revenue	18,359	-	-
<b>Total Deferred Inflows of Resources</b>	<hr/> <b>44,887</b>	<hr/> <b>-</b>	<hr/> <b>-</b>
<b><u>FUND BALANCE</u></b>			
Nonspendable	620,676	-	-
Restricted	-	4,038	1,846,180
Committed	-	-	-
Assigned	-	-	-
Unassigned	4,384,650	-	-
<b>Total Fund Balances</b>	<hr/> <b>5,005,326</b>	<hr/> <b>4,038</b>	<hr/> <b>1,846,180</b>
<b><u>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE</u></b>	<b><u>\$ 5,549,708</u></b>	<b><u>\$ 2,167,628</u></b>	<b><u>\$ 1,901,795</u></b>

Total Nonmajor Governmental Funds	Total Governmental Funds
\$ 1,767,954	\$ 5,722,324
-	16,800
5,004	412,437
-	583,612
161,175	1,745,832
644,018	3,679,213
-	37,064
<u>\$ 2,578,151</u>	<u>\$ 12,197,282</u>
\$ 212,201	\$ 701,749
1,088,594	3,219,021
-	98,725
<u>1,300,795</u>	<u>4,019,495</u>
-	26,528
-	18,359
<u>-</u>	<u>44,887</u>
-	620,676
1,194,889	3,045,107
-	-
809,878	809,878
(727,411)	3,657,239
<u>1,277,356</u>	<u>8,132,900</u>
<u>\$ 2,578,151</u>	<u>\$ 12,197,282</u>

**CITY OF WEST MONROE, LOUISIANA**  
**RECONCILIATION OF GOVERNMENTAL**  
**FUNDS BALANCES TO STATEMENT OF NET POSITION**  
**JUNE 30, 2014**

Total Governmental Fund Balances	\$ 8,132,900
 <i>Amounts reported for governmental activities in the statement of net position are different because:</i>	
 Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	 44,552,091
Unfunded postretirement benefit plan obligations are not financial resources and therefore are not reported in the funds	(208,522)
Long-term liabilities, including bonds and notes payable, capital leases and compensated absences are not due and payable in the current period and therefore are not reported in the funds.	(10,591,108)
The internal service fund is used by management to charge the cost of certain activities to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.	<u>(94,426)</u>
 Net Position of Governmental Activities	 <u>\$ 41,790,935</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>General Fund</u>	<u>86 Sales Tax 75% Capital Fund</u>	<u>2011 Debt Capital Fund</u>
<b><u>Revenues</u></b>			
Taxes	\$ 13,428,307	\$ 5,426,635	\$ -
Intergovernmental	374,101	275,701	-
Licenses and Permits	926,567	-	-
Charges for Services	2,368,002	-	-
Fines and Forfeitures	463,840	-	-
Interest Earned	23,989	61	1,109
Franchise Revenue	893,049	-	-
Sale of Assets	184,191	352,375	-
Other	79,407	10,095	29,130
<b>Total Revenues</b>	<u>18,741,453</u>	<u>6,064,867</u>	<u>30,239</u>
<b><u>Expenditures</u></b>			
General Government	4,132,131	-	-
Public Safety	8,297,803	-	-
Public Works	2,524,112	-	-
Culture and Recreation	2,706,337	-	-
Urban Redevelopment	649,754	-	-
Health and Welfare	-	-	-
Capital Improvements	-	3,963,508	325,147
Claims Paid	-	-	-
Debt Service:			
Principal Payments	-	-	-
Interest and Other	-	-	-
<b>Total Expenditures</b>	<u>18,310,137</u>	<u>3,963,508</u>	<u>325,147</u>
<b><u>Excess (Deficiency) of Revenues</u></b>			
<b><u>Over Expenditures</u></b>	431,316	2,101,359	(294,908)
<b><u>Other Financing Sources and (Uses)</u></b>			
Proceeds From General Obligation Bonds	-	-	-
Transfers In	150,000	-	-
Transfers Out	(683,821)	(1,999,032)	-
<b>Total Other Financing Sources and Uses</b>	<u>(533,821)</u>	<u>(1,999,032)</u>	<u>-</u>
<b><u>Net Change in Fund Balance</u></b>	(102,505)	102,327	(294,908)
<b><u>Fund Balances - Beginning</u></b>	<u>5,107,831</u>	<u>(98,289)</u>	<u>2,141,088</u>
<b><u>FUND BALANCES - ENDING</u></b>	<u>\$ 5,005,326</u>	<u>\$ 4,038</u>	<u>\$ 1,846,180</u>

Nonmajor Governmental Funds	Total Governmental Funds
\$ 611,156	\$ 19,466,098
1,943,165	2,592,967
-	926,567
-	2,368,002
-	463,840
701	25,860
-	893,049
-	536,566
378,125	496,757
<u>2,933,147</u>	<u>27,769,706</u>
-	4,132,131
240,636	8,538,439
186,005	2,710,117
365,906	3,072,243
-	649,754
2,211,032	2,211,032
267,921	4,556,576
-	-
2,064,651	2,064,651
356,711	356,711
<u>5,692,862</u>	<u>28,291,654</u>
(2,759,715)	(521,948)
-	-
2,282,981	2,432,981
(150,000)	(2,832,853)
<u>2,132,981</u>	<u>(399,872)</u>
(626,734)	(921,820)
<u>1,904,090</u>	<u>9,054,720</u>
<u>\$ 1,277,356</u>	<u>\$ 8,132,900</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**OF GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

Net Change in Fund Balances - Total Governmental Funds	\$ (921,820)
---	--------------

*Amounts reported for governmental activities in the statement of activities are different because:*

Government funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	2,075,185
Depreciation expense	(3,189,982)
	(1,114,797)

Postretirement benefit plan expenditures	(35,749)
--	----------

Repayment of debt principal, including capital leases, is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	2,099,488
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Internal Service fund is used by management to charge the cost of certain activities to individual funds. The net revenue of the internal service fund is included in governmental activities in the statement of net position.	(462,065)
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds	-
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Change in Net Position in Governmental Activities	\$ (434,943)
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The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**JUNE 30, 2014**

	<u>Business-Type Activities Utility Enterprise Fund</u>	<u>Governmental Activities Internal Service Fund</u>
<b><u>ASSETS</u></b>		
<b><u>Current Assets</u></b>		
Accounts Receivable, Net of Allowance	\$ 625,341	\$ 3,061
Due From Other Funds	-	-
<b>Total Current Assets</b>	<b>625,341</b>	<b>3,061</b>
<b><u>Non-Current Assets</u></b>		
Restricted:		
Cash - Customer Deposits	130,424	-
Cash - Sinking Fund	41,547	-
Cash - Reserve Fund	37,507	-
<b>Total Restricted Cash</b>	<b>209,478</b>	<b>-</b>
Capital Assets:		
Land	57,750	-
Sparta Reuse Plant	19,233,250	-
Buildings	73,436	-
Water Plant	4,228,292	-
Wastewater Treatment Plant	14,688,740	-
Machinery, Equipment & Other	1,693,281	-
Less: Accumulated Depreciation	(16,648,470)	-
<b>Total Capital Assets</b>	<b>23,326,279</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>\$ 24,161,098</b>	<b>\$ 3,061</b>
<b><u>LIABILITIES</u></b>		
<b><u>Current Liabilities</u></b>		
Accounts Payable	\$ 26,911	\$ -
Customer Deposits	130,424	-
Accrued Vacation and Sick Pay	133,553	-
Sewer Bonds Payable	58,000	-
Due to Other Funds	360,705	97,487
<b>Total Current Liabilities</b>	<b>709,593</b>	<b>97,487</b>
<b><u>Long Term Liabilities</u></b>		
Sewer Bonds Payable - Long-Term	1,077,000	-
<b>Total Liabilities</b>	<b>1,786,593</b>	<b>97,487</b>
<b><u>NET POSITION</u></b>		
Net Investment in Capital Assets	22,191,279	-
Reserved for Debt Retirement	79,054	-
Unrestricted	104,172	(94,426)
<b>TOTAL NET POSITION</b>	<b>\$ 22,374,505</b>	<b>\$ (94,426)</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Business-Type Activities Utility Enterprise Fund</u>	<u>Governmental Activities Internal Service Fund</u>
<b><u>Operating Revenues</u></b>		
User Charges	\$ 1,572,136	\$ 2,164,861
Treatment Plant Fees	1,208,717	-
Water Penalties and Turn-on Fees	120,411	-
Sewer District 5 Contributions	1,142,993	-
<b>Total Operating Revenues</b>	4,044,257	2,164,861
<b><u>Operating Expenses</u></b>		
Waterworks	762,973	-
Sewerage	375,229	-
Water Treatment Plant	478,323	-
Sewer Treatment Plant	2,176,137	-
Public Works Construction	17,198	-
Public Works Administrative	250,822	-
Other Administrative	133,644	406,184
Claims Paid	-	2,220,742
Interest Expense	5,237	-
Depreciation	1,555,839	-
<b>Total Operating Expenses</b>	5,755,402	2,626,926
<b><u>Operating Income (Loss)</u></b>	(1,711,145)	(462,065)
Contributed Capital	-	-
Transfers In (Out)	155,307	-
<b>Total</b>	155,307	-
<b><u>Changes in Net Position</u></b>	(1,555,838)	(462,065)
<b><u>Net Position - Beginning</u></b>	23,930,343	367,639
<b><u>NET POSITION - ENDING</u></b>	\$ 22,374,505	\$ (94,426)

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Business-Type Activities Utility Enterprise Fund	Governmental Activities Internal Service Fund
<b>Cash Flows From Operations</b>		
Receipts From Customers	\$ 3,995,413	\$ -
Receipts From Group Contributions	-	2,164,861
Payments to Provide Services	(3,954,322)	(1,758,677)
Payments for General and Administrative	(138,881)	(406,184)
<b>Net Cash Provided by Operating Activities</b>	<u>(97,790)</u>	<u>-</u>
<b>Cash Flows From Noncapital Financing Activities</b>		
Increase in Customer Deposits	4,404	-
Operating Transfers In (Out)	155,306	-
<b>Net Cash Flows From Noncapital         Financing Activities</b>	<u>159,710</u>	<u>-</u>
<b>Cash Flows From Capital and Related Financing Activities</b>		
Acquisitions of Capital Assets	-	-
Capital Contribution From Other Funds	-	-
Bond Proceeds	-	-
Principal Paid on Bonds	(58,000)	-
<b>Net Cash Flows From Capital and Related         Financing Activities</b>	<u>(58,000)</u>	<u>-</u>
<b>Net Increase in Cash and Cash Equivalents</b>	3,920	-
<b>Cash and Cash Equivalents at Beginning of Year</b>	<u>205,558</u>	<u>-</u>
<b><u>CASH AND CASH EQUIVALENTS AT END OF YEAR</u></b>	<u>\$ 209,478</u>	<u>\$ -</u>
<b>Classified As:</b>		
Cash in Bank	\$ -	\$ -
Restricted Assets	<u>209,478</u>	<u>-</u>
<b><u>TOTAL CASH AND CASH EQUIVALENTS</u></b>	<u>\$ 209,478</u>	<u>\$ -</u>

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF CASH FLOWS (CONTINUED)**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Business-Type Activities Utility Enterprise Fund</u>	<u>Governmental Activities Internal Service Fund</u>
<b><u>Reconciliation of Operating Loss to Net Cash</u></b>		
<b><u>    Provided by Operating Activities:</u></b>		
Changes in Net Position	\$ (1,711,145)	\$ (462,065)
Adjustments to Reconcile Net Loss to Net		
Cash Used by Operating Activities		
Depreciation	1,555,839	-
(Increase) Decrease in Accounts Receivable	(48,844)	2,741
Decrease in Accounts Payable	(56,766)	-
Decrease in Due From Other Funds	-	459,324
Increase in Due to Other Funds	149,672	-
Increase in Accrued Vacation and Sick Pay	13,454	-
Total Adjustments	<u>1,613,355</u>	<u>462,065</u>
<b><u>Net Cash Provided by Operating Activities</u></b>	<u>\$ (97,790)</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**FIDUCIARY FUNDS**  
**JUNE 30, 2014**

	Employees' Workmen's Compensation Reserve Fund	General Insurance Fund	Hasley Cemetery Fund	Kiroli Foundation Fund	Total Nonmajor Expendable Trust Funds	Component Unit Agency Funds	
						City Court	City Marshal
<b><u>ASSETS</u></b>							
Cash and Cash Equivalents	\$ 528,442	\$ -	\$ 674,082	\$ 2,750	\$ 1,205,274	\$ 311,611	\$ 94,214
Investments	6,056	-	12,132	-	18,188	-	-
Accounts Receivable	-	2,000	-	-	2,000	-	-
Due From Other Funds	-	-	-	-	-	-	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 534,498</u></b>	<b><u>\$ 2,000</u></b>	<b><u>\$ 686,214</u></b>	<b><u>\$ 2,750</u></b>	<b><u>\$ 1,225,462</u></b>	<b><u>\$ 311,611</u></b>	<b><u>\$ 94,214</u></b>
<b><u>LIABILITIES</u></b>							
Due to Other Funds	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	\$ -
Due to Others	-	-	-	-	-	311,611	94,214
<b><u>TOTAL LIABILITIES</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,000</u></b>	<b><u>\$ 311,611</u></b>	<b><u>\$ 94,214</u></b>
<b><u>NET POSITION</u></b>							
Reserved:							
Workmen's Compensation Claim	534,498	-	-	-	534,498	-	-
Park Playground Equipment	-	-	-	2,750	2,750	-	-
Cemetery Maintenance	-	-	686,214	-	686,214	-	-
Insurance Claims	-	-	-	-	-	-	-
<b>Total Net Position</b>	<b><u>534,498</u></b>	<b><u>-</u></b>	<b><u>686,214</u></b>	<b><u>2,750</u></b>	<b><u>1,223,462</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>TOTAL LIABILITIES AND NET POSITION</u></b>	<b><u>\$ 534,498</u></b>	<b><u>\$ 2,000</u></b>	<b><u>\$ 686,214</u></b>	<b><u>\$ 2,750</u></b>	<b><u>\$ 1,225,462</u></b>	<b><u>311,611</u></b>	<b><u>\$ 94,214</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF CHANGES IN**  
**FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Employees' Workmen's Compensation Reserve Fund	General Insurance Fund	Hasley Cemetery Fund	Kiroli Foundation Fund	Total Nonmajor Expendable Trust Funds
<b><u>Revenues</u></b>					
Sales Tax	\$ -	\$ 24,000	\$ -	\$ -	\$ 24,000
Lot Sales	-	-	22,500	-	22,500
Insurance Proceeds	-	40,821	-	-	40,821
Contributions	-	-	-	2,750	2,750
Interest	2	-	4	-	6
<b>Total Revenues</b>	<b>2</b>	<b>64,821</b>	<b>22,504</b>	<b>2,750</b>	<b>90,077</b>
<b><u>Expenditures</u></b>					
Hasley Cemetery	-	-	-	-	-
Claims Paid	-	309,386	-	-	309,386
<b>Total Expenditures</b>	<b>-</b>	<b>309,386</b>	<b>-</b>	<b>-</b>	<b>309,386</b>
<b><u>Excess (Deficiency) of Revenues</u></b>					
<b><u>Over Expenditures</u></b>	<b>2</b>	<b>(244,565)</b>	<b>22,504</b>	<b>2,750</b>	<b>(219,309)</b>
<b><u>Other Financing Sources (Uses)</u></b>					
Operating Transfers - In (Out)	-	244,565	-	-	244,565
<b><u>Change in Net Position</u></b>	<b>2</b>	<b>-</b>	<b>22,504</b>	<b>2,750</b>	<b>25,256</b>
<b><u>Net Position - Beginning</u></b>	<b>534,496</b>	<b>-</b>	<b>663,710</b>	<b>-</b>	<b>1,198,206</b>
<b><u>NET POSITION - ENDING</u></b>	<b>\$ 534,498</b>	<b>\$ -</b>	<b>\$ 686,214</b>	<b>\$ 2,750</b>	<b>\$ 1,223,462</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**COMBINING STATEMENT OF NET POSITION**  
**ALL DISCRETELY PRESENTED COMPONENT UNITS**  
**JUNE 30, 2014**

	City Court	City Marshal	Total
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 221,443	\$ 11,282	\$ 232,725
Accounts Receivable	-	6,701	6,701
Due From Other Funds	-	-	-
	-	-	-
<b><u>TOTAL ASSETS</u></b>	<b>\$ 221,443</b>	<b>\$ 17,983</b>	<b>\$ 239,426</b>
 <b><u>LIABILITIES</u></b>			
Payroll Liabilities	\$ 683	\$ -	\$ 683
Due to Fiduciary Fund - Component Unit	-	500	500
Due to City of West Monroe	23,603	-	23,603
	24,286	500	24,786
<b><u>TOTAL LIABILITIES</u></b>	<b>24,286</b>	<b>500</b>	<b>24,786</b>
 <b><u>NET POSITION</u></b>			
Unrestricted, unreserved	197,157	17,483	214,640
<b>Total Net Position</b>	<b>197,157</b>	<b>17,483</b>	<b>214,640</b>
<b><u>TOTAL LIABILITIES AND NET POSITION</u></b>	<b>\$ 221,443</b>	<b>\$ 17,983</b>	<b>\$ 239,426</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LA**  
**COMBINING STATEMENT OF ACTIVITIES**  
**ALL DISCRETELY PRESENTED COMPONENT UNITS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expenses) Revenues and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Intergovernmental - City of West Monroe</u>	<u>City Court</u>	<u>City Marshal</u>	<u>Total</u>
City Court Judicial	\$ 687,584	\$ 228,589	\$ 433,721	\$ (25,274)	\$ -	\$ (25,274)
City Marshal Judicial	<u>509,603</u>	<u>87,741</u>	<u>403,612</u>	<u>-</u>	<u>(18,250)</u>	<u>(18,250)</u>
Total Governmental Activities	<u>\$1,197,187</u>	<u>\$ 316,330</u>	<u>\$ 837,333</u>	<u>\$ (25,274)</u>	<u>\$ (18,250)</u>	<u>\$ (43,524)</u>
General Revenues:						
Interest				<u>79</u>	<u>-</u>	<u>79</u>
Change in Net Position				(25,195)	(18,250)	(43,445)
<u>Net Position July 1, 2013</u>				<u>222,352</u>	<u>35,733</u>	<u>258,085</u>
<u>Net Position June 30, 2014</u>				<u>\$ 197,157</u>	<u>\$ 17,483</u>	<u>\$ 214,640</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

## **INTRODUCTION**

The City of West Monroe, Louisiana (the City) consists of an executive branch of government headed by a mayor and a legislative branch of government consisting of five aldermen. The City's major operations include police and fire protection, garbage and trash collection, a senior center, street and drainage maintenance, administrative services, and other health and welfare activities. In addition, the City operates a Utility Enterprise Fund to provide water and sewerage services.

### **Note 1 – Summary of Significant Accounting Policies**

The Governmental Accounting Standards Board (GASB) promulgates generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local government entities. The GASB has issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government. The financial reporting practices of the City comply with the financial reporting standards established by the GASB.

#### **A. Financial Reporting Entity**

As the municipal governing authority, for reporting purposes, the City of West Monroe, Louisiana is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government, the City of West Monroe, Louisiana, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement 14 established criteria for determining which, if any, component units should be considered part of the City of West Monroe, Louisiana for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the City. Organizations for which the City does not appoint a voting majority but are fiscally dependent on the City and organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship. Based on the previous criteria, the City has determined that the following component units are part of the reporting entity.

#### **City Court of West Monroe**

The City Court of West Monroe is a legally separate entity. The Judge of the Court is an independently elected official. The City provides office space, court facilities including some furnishings, and compensation for court employees. The Court provides no direct services to the City. However, based on second criteria noted above, it has been determined that the court is a component unit of the City and should be included in the City's financial statements through discrete presentation.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**A. Financial Reporting Entity (continued)**

**City Marshal of West Monroe**

The City Marshal of West Monroe office is a legally separate entity. The City Marshal is an independently elected official. The City provides office space, furnishings and compensation for Marshal employees. Based on second criteria above, it has been determined that the City Marshal of West Monroe is a component unit of the City and should be included in the City's financial statements through discrete presentation.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (the statement of net position and the statement of activities) report information of all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these government-wide statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or component unit are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function, segment or component unit. Program revenues include charges to customers who purchase, use or directly benefit from goods or services provided by a given function, segment or component unit. Program revenues also include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function, segment or component unit. Taxes and other items not properly included among program revenues are reported instead as general revenues. Resources that are dedicated internally are reported as general revenues rather than as program revenues. The City does not allocate general government (indirect) expenses to other functions.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds. However, the fiduciary funds are not included in the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

***Government-Wide Financial Statements*** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Account Policies (continued)**

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

***Governmental Fund Financial Statements*** – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgment, are recorded when payment is due.

Sales taxes, excise taxes, franchise taxes, licenses and investment interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the city.

Because governmental fund statements are presented using a measurement focus and basis of accounting different from that used in the government-wide statement' governmental column, a reconciliation is presented that briefly explains the adjustments necessary to reconcile ending net position and the change in net position.

In the fund financial statement, financial transactions and accounts of the City are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restriction or limitations.

***Proprietary Funds and Fiduciary Funds*** – The financial statements of the proprietary and fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting, similar to the government-wide statements described above.

Each proprietary fund has the option under Governmental Accounting Standards Board (GASB), Statement 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting* to elect to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless FASB conflicts with GASB. The City's enterprise fund has elected to not apply FASBs issued after the applicable date.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Account Policies (continued)**

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**  
(continued)

**Fund Accounting**

The financial activities of the City are recorded in individual funds, each of which is deemed to be a separate accounting entity. The City uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

**1. Major Governmental Funds**

*General Fund* – This fund accounts for all activities of the City not specifically required to be accounted for in other funds. Included are transactions for services such as general government, health services, public safety, regulatory services and social services.

*1986 Sales Tax 75% Capital Fund* – These funds account for monthly transfers from sales tax collections 75% of the one cent sales tax passed in 1986. The funds are predominately used for capital expenditures.

*2011 Debt Capital Fund* – These funds are predominately used for capital expenditures. The income is provided by proceeds from general obligation bonds for that purpose.

- 2. Special Revenue Funds** – These funds are used to account for the proceeds of specific revenue sources (other than capital projects) that are legally restricted to expenditures for specified purposes.
- 3. Debt Service Funds** – These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
- 4. Capital Projects Funds** – These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

**5. Proprietary Funds**

*Utilities Enterprise Fund* – This fund is to account for the provision of water and sewerage to residents of the City of West Monroe. This fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**D. Fund Accounting (continued)**

*Internal Service Fund* – This fund accounts for the financing of services provided by one fund to other funds of the City. The Self Insurance Fund, which purchases an insurance policy and accounts for third-party administrative costs and claims, is reported as an internal service fund.

**6. Fiduciary Funds**

*Trust Funds* – These funds are used to account for assets held by the City in a trustee capacity or as an agent for the individuals, private organizations, other governments and/or other funds. These include Expendable Trust Funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

**E. Cash and Cash Equivalents**

Under state law, the City may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

For purposes of the statement of cash flows, cash equivalents include all highly liquid investments (including restricted assets) with a maturity date of three months or less when purchased.

**F. Investments**

Deposits with original maturity dates exceeding 90 days are classified as investments. Investments are reported at fair value. The Louisiana Asset Management Pool (LAMP) is an investment pool established as a cooperative endeavor to enable public entities of the State of Louisiana to aggregate funds for investment. LAMP operates in accordance with state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

**G. Noncurrent Receivables**

Noncurrent portions of long-term receivables due to government funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate that they should not be considered “available spendable resources” since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables is deferred until they become current receivables.

**H. Inventories**

Special reporting treatments are applied to governmental fund inventories to indicate that they do not represent “available spendable resources”, even though they are a component of net current assets. Such amounts are presented under the nonspendable fund balance classification.

Inventories are valued at the lower of cost (first-in, first-out) or market. Inventory in the General Fund consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are used.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**I. Bad Debts**

Uncollectible amounts for ad valorem taxes and convention center receivables are generally not significant. As a result, the direct write-off method for recognizing bad debts is used. Under this method, the receivable is charged to expense when the account is deemed to be uncollectible. For customers' utility receivables, the allowance method is used to account for uncollectible amounts. Under this method, an allowance account is set up for what is deemed to be uncollectible.

**J. Short-Term Interfund Receivables/Payables**

During the course of operation, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as due from other funds or due to other funds on the fund financial statements' balance sheet. In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**K. Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure assets (which is normally immovable and of value only to the City, such as roads, bridges, streets and sidewalks, drainage systems, lighting systems, and similar items), are reported in the applicable governmental or business-type columns in the government-wide financial statements. Purchased or constructed capital assets are valued at historical cost or estimated historical cost. Donated fixed assets are recorded at their fair market value at the date of donation.

Infrastructure constructed prior to July 1, 2000 has been recorded at estimated historical cost. The estimated historical cost for years prior to July 1, 2000 was based on capital outlay expenditures reported by the City's engineer who performed a road, street and bridge inventory for the City. The costs of normal maintenance and repairs that do not add to the asset's value or materially extend an asset's useful life are not capitalized.

Capital assets utilized in the governmental funds are recorded as expenditures in the governmental fund financial statements. Depreciation expense is recorded in the government-wide financial statements, as well as the proprietary funds financial statements.

Capital assets of the City are depreciated on the straight-line method over the assets' estimated useful life. There is no depreciation recorded for land and construction in progress. Generally, estimated useful lives are as follows:

Vehicles, Machinery and Equipment	5-20 years
Buildings and Other Improvements	30-40 years
Infrastructure	20-40 years

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Account Policies (continued)**

**L. Franchise Agreements**

On February 15, 2012, the City Council of West Monroe authorized a franchise agreement between the City of West Monroe and Entergy Louisiana for the operation by Entergy Louisiana of the electric system within the corporate limits of West Monroe for a period of twenty-five years. The agreement provides that Entergy Louisiana will pay to the City three percent of gross receipts (as defined) collected from the sale of electric service to residential and commercial customers within the City.

Also, on February 15, 2012, the City Council of West Monroe authorized a franchise agreement between the City of West Monroe and Atmos Energy for the operation by Atmos Energy of the gas system within the corporate limits of West Monroe for a period of ten years. The agreement provides that Atmos Energy will pay to the City two percent of gross receipts (as defined) collected from the sale of gas service to residential and commercial customers within the City.

On April 10, 2012, the City Council of West Monroe authorizes franchise agreement between the City of West Monroe and any person or entity desiring to provide cable or video services that obtains a state issued certificate of franchise authority. The providers will pay to the City five percent of gross receipts (as defined) collected from the sale of cable or video service to residential and commercial customers within the City and one half of a percent for PEG access support.

**M. Lease Obligations**

The City leases various assets under both operating and capital lease agreements. In the government-wide financial statements, capital leases and the related lease obligations are reported as liabilities in the applicable governmental activities statement of net assets.

**N. Long-Term Liabilities**

Bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as other financing sources net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**O. Compensated Absences**

Accumulated unpaid vacation, sick pay, and other employee benefit amounts are accrued when incurred in enterprise funds under the accrual basis of accounting. Employees of the City earn vacation pay in varying amounts ranging from 5 to 20 working days per year depending upon length of service. At the end of each year, employees may carry forward earned vacation time. Up to a maximum of 40 days of unused vacation is paid to an employee upon retirement, separation, or death at hourly rates being earned by that employee upon separation.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Account Policies (continued)**

**O. Compensated Absences (continued)**

Firemen and policemen may receive up to one year's sick leave per illness as prescribed under Louisiana law. For all other City employees, sick leave is accumulated at rates ranging up to 12 days per year. Unused sick leave may be carried forward, however, up to a maximum of 36 days of unused sick leave is paid to an employee upon retirement, separation, or death at hourly rates being earned by that employee upon separation.

**P. Dedicated Revenues**

Two cents of the sales tax revenue assessment is dedicated as follows: one cent is dedicated to capital improvements; seventy-five percent of the remaining cent is dedicated for purchase and improvements of assets having a life of one year or greater, related professional services and programs, and for paying capital improvements, construction, and repairs; the remaining twenty-five percent shall be used for general operations.

**Q. Fund Equity**

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

*Restricted Fund Balance* – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the city aldermen – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the city aldermen remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned Fund Balance* – This classification reflects the amounts constrained by the city's "intent" to be used for specific purposes, but are neither restricted nor committed. The city aldermen and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as non-spendable and are neither restricted nor committed.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 1 – Summary of Significant Account Policies (continued)**

**Q. Fund Equity (continued)**

*Unassigned Fund Balance* – This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the city's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

**R. Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions. Those estimates affect the reported amounts of assets and liabilities and disclosure of assets and liabilities at the date of the financial statements. They may also affect the reported amounts of revenues and expenses of proprietary funds and the government-wide financial statements during the reporting period. Actual results could differ from these estimates.

**Note 2- Cash and Cash Equivalents**

*Custodial Credit Risk – Deposits*

The custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the City that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the City had no custodial risk related to its deposits at June 30, 2014.

At June 30, 2014, the City has cash and cash equivalents (book balances net of overdrafts) in the amount of \$7,137,076.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 2- Cash and Cash Equivalents (continued)**

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable by both parties. Cash and cash equivalents (bank balances) at June 30, 2014, are secured as follows:

Bank Balances	\$ <u>7,649,224</u>
Federal Deposits Insurance	\$ 250,000
Pledged Securities (Uncollateralized)	<u>10,267,090</u>
<b><u>TOTAL</u></b>	<b><u>\$ 10,517,090</u></b>
Governmental Funds Cash	\$ 5,722,324
Enterprise Funds Cash	209,478
Fiduciary Funds Cash	<u>1,205,274</u>
<b><u>TOTAL BOOK BALANCES BY FUND TYPE</u></b>	<b><u>\$ 7,137,076</u></b>

During the year ended June 30, 2011, the city set up an imprest deposit account with Crawford and Company in the amount of \$16,800 to pay liability claims brought against the city and to perform all reporting requirements that are required in regards to these claims. Each month, the city is billed for the amount of claims that were paid in the preceding month in order to replenish the imprest account back up to the original \$16,800.

**Discretely Presented Component Units – Deposits**

All deposits of the component units are held by area financial institutions. At the respective year ends, all deposits are insured or collateralized with securities held in the component unit's name by its agent (the trust department of a bank other than the pledging bank).

**Note 3 – Investments**

*Custodial Credit Risk – Investments*

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City had no custodial credit risk related to its investments at June 30, 2014.

Under state law, the City may invest funds in obligations of the United States, in federally-insured investments, or in time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At June 30, 2014, the City had the following investments stated at cost, which approximates market:

Louisiana Asset Management Pool	\$ <u>18,187</u>
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**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 3 – Investments (continued)**

*Interest Rate Risk*

In accordance with its investment policy, the City manages its exposure to declines in fair market values by limiting investment portfolio to “money market investments”, which are defined as creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

*Credit Risk*

The City’s investment policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies.

*Concentration of Credit Risk*

The City’s investment policy limits the City’s investment instruments to: 1) certificates of deposit; 2) certain direct obligations of the U.S. Government; 3) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America; and 4) the Louisiana Asset Management Pool.

The City participates in the Louisiana Asset Management Pool (LAMP). The LAMP is an investment pool established as a cooperative endeavor to enable public entities of the State of Louisiana to aggregate funds for investment.

**Note 4 -- Fund Deficits**

The following funds had deficits at June 30, 2014:

Non-Major Funds	
Special Revenue Funds	
Officer Witness Court	\$ 35,550
Miscellaneous Projects	
And Grants Fund	\$ 12,731
Ouachita Outreach	\$ 45,031
Beardfest	\$ 36,479
Section 8	\$ 1,587
Americorps	\$ 7,292
Debt Service Funds	
2003 Debt Service Fund	\$ 350,606
2007 Debt Service Fund	\$ 217,038
Firemen’s Pension Merger Fund	\$ 21,097
Internal Service Fund	
City Employees Health Insurance Fund	\$ 94,426

The deficit in the special revenue funds and debt service funds are to be financed with future revenues or transfers from other funds. The deficits in the capital project funds will be funded with future drawdowns from state and federal agencies and/or transfers from the general fund.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 5 – Accounts Receivable**

Accounts receivable at June 30, 2014, consisted of the following:

	<u>Governmental Funds</u>	<u>Proprietary Funds</u>	<u>Total</u>
Accounts Receivable	\$ 415,498	\$ 625,341	\$ 1,040,839

**Note 6 – Ad Valorem Taxes**

Property taxes are due as of January 1. An enforceable lien attaches to the property with unpaid taxes and is sold at a tax sale.

<u>Property Tax Calendar</u>	
Assessment Date	January 1, 2013
Levy Date	October 8, 2013
Tax Bills Mailed	November 21, 2013
Total Taxes Are Due	December 31, 2013
Penalties and Interest are Added	January 1, 2014
Tax Sales – 2013 Delinquent Property	June 3-5, 2014

The Ouachita Parish Tax Assessor establishes assessed values each year on a uniform basis at the following ratios to fair market value:

10% Land	15% Machinery
10% Residential Improvements	15% Commercial Improvements
15% Industrial Improvements	25% Public Service Properties, Excluding Land

The ad valorem tax millage is as follows:

	<u>Mills</u>
General Ad Valorem Tax	6.90
Street Maintenance	<u>1.63</u>
<b>TOTAL</b>	<b><u>8.53</u></b>

**Note 7 – Due From Other Governments**

The amounts due from other governments at June 30, 2014 are as follows:

Louisiana Highway Safety Commission	\$ 65,751
Louisiana Department of Revenue	5,487
Louisiana Department of Elderly Affairs	12,856
City of Monroe, LA	1,503,247
High Intensity Drug Trafficking Area Grant	8,995
LA Department of Transportation and Development	26,527
Corporation for National and Community Service	48,832
Ouachita Parish	2,681
FEMA	9,624
Ouachita Council on Aging	7,007
Facility Planning and Control	5,283
Louisiana Department on Public Safety and Corrections	20,424

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 7 – Due From Other Governments (continued)**

Louisiana Commission on Law Enforcement	27,855
Various	<u>1,263</u>
<b><u>TOTAL</u></b>	<b><u>\$ 1,745,832</u></b>

**Note 8 – Capital Assets**

Capital asset activity for the year ended June 30, 2014 is as follows:

	June 30, 2013	Additions	Deletions	June 30, 2014
	<u>Balance</u>			<u>Balance</u>
<b>Government Activities:</b>				
<b>Non-Depreciable Assets:</b>				
Land	\$ 5,866,818	\$ 50,000	\$ -	\$ 5,916,818
Construction In Progress	<u>838,572</u>	<u>562,138</u>	<u>( 838,572)</u>	<u>562,138</u>
Total	6,705,390	612,138	( 838,572)	6,478,956
<b>Depreciable Assets:</b>				
Buildings	30,861,734	972,829	-	31,834,563
Improvements	2,637,013	480,288	-	3,117,301
Equipment	5,401,141	69,143	-	5,470,284
Vehicles	6,426,488	302,450	( 223,234)	6,505,704
Infrastructure	<u>62,153,923</u>	<u>476,909</u>	<u>-</u>	<u>62,630,832</u>
Total at Historical Cost	\$107,480,299	\$ 2,301,619	\$ ( 223,234)	\$ 109,558,684
	June 30, 2013			June 30, 2014
	<u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u>
<b>Less Accumulated</b>				
<b>Depreciation for:</b>				
Buildings	\$( 11,951,824)	\$( 903,712)	\$ -	\$( 12,855,536)
Improvements	( 637,035)	( 74,958)	-	( 711,993)
Equipment	( 4,970,533)	( 151,545)	-	( 5,122,078)
Vehicles	( 5,300,436)	( 371,202)	223,234	( 5,448,404)
Infrastructure	<u>( 45,658,973)</u>	<u>( 1,688,565)</u>	<u>-</u>	<u>( 47,347,538)</u>
Total Accumulated				
Depreciation	<u>( 68,518,801)</u>	<u>( 3,189,982)</u>	<u>223,234</u>	<u>( 71,485,549)</u>
<b>Government Activities Capital</b>				
<b>Assets, Net</b>	<u>\$ 45,666,888</u>	<u>\$ (276,225)</u>	<u>\$ (838,572)</u>	<u>\$ 44,552,091</u>
<b>Business-Type Activities:</b>				
<b>Non-Depreciable Assets:</b>				
Land	\$ 57,750	\$ -	\$ -	\$ 57,750
Construction in Progress	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	57,750	-	-	57,750
<b>Depreciable Assets:</b>				
Buildings	73,436	-	-	73,436
Sparta Reuse Plant	19,233,250	-	-	19,233,250
Water Plant	8,093,068	-	-	8,093,068
Treatment Plant	10,823,964	-	-	10,823,964
Equipment	<u>1,693,281</u>	<u>-</u>	<u>-</u>	<u>1,693,281</u>
Totals at Historical Cost	39,916,999	-	-	39,916,999

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 8 – Capital Assets (continued)**

Less Accumulated				
Depreciation for:				
Buildings	( 73,435)	-	-	( 73,435)
Sparta Reuse Plant	( 1,202,078)	( 775,105)	-	( 1,977,183)
Water Plant	( 4,423,820)	( 428,950)	-	( 4,852,770)
Treatment Plant	( 7,994,544)	( 290,993)	-	( 8,285,537)
Equipment	( 1,398,755)	( 60,790)	-	( 1,459,545)
Total Accumulated				
Depreciation	( 15,092,632)	( 1,555,838)	-	( 16,648,470)

Business-Type Activities

Capital Assets, Net	\$24,882,117	\$( 1,555,838)	\$ -	\$ 23,326,279
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Depreciation expense for the year ended June 30, 2014 was charged to functions of the City as follows:

Government Activities:	
General Government	\$ 1,947,676
Public Safety	306,799
Public Works	204,720
Culture and Recreation	41,140
Community Development	285,309
Ike Hamilton Expo Center	386,810
Convention Center	17,528
Health and Welfare	-
Total Depreciation Expense -	
Governmental Activities	<u>\$ 3,189,982</u>
Business-Type Activities:	
Utilities	<u>\$ 1,555,838</u>

**Note 9 - Restricted Assets and Related Resources**

At June 30, 2014, all restricted assets were in the form of demand deposits. These assets represent amounts held for utility customer deposits and cash for reserve and sinking fund requirements.

**Note 10 - Pension and Retirement Plans**

CITY OF WEST MONROE-SPONSORED PENSION PLANS

Effective January 1, 1986, the City-Sponsored West Monroe Firemen's Pension and Relief System merged with the State Firefighters' Retirement System. As a result of that merger, the City of West Monroe was indebted to the State Firefighters' Retirement System for \$309,782 at June 30, 2014 which represents the remaining principal balance of the accrued liability for those employees transferred to the Firefighters' Retirement System. This amount is being paid over 30 years at 7% interest. The City accrued principal and interest payments of \$171,340 during fiscal year 2014 to be paid from sales tax revenues.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 10 - Pension and Retirement Plans** (continued)

**STATE RETIREMENT SYSTEMS**

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA**

Substantially all city employees, except firemen and policemen are members of the Municipal Employees' Retirement System of Louisiana (MERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. The MERS is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All members participate in Plan A.

All permanent employees working at least 35 hours per week and elected city officials are eligible to participate in the system. Under the MERS, a member who retires at or after age 60 with at least 10 years of creditable service, at or after age 55 with 25 years of creditable service, or at any age with at least 30 years of creditable service is entitled to a retirement benefit, payable monthly for life, equal to 3 percent of the member's final compensation multiplied by his years of creditable service.

Final compensation is a member's average monthly earnings during the highest 36 consecutive months or joined months if service was interrupted. A member who withdraws from active service prior to retirement eligibility is entitled to receive benefits beginning on the normal retirement date, assuming completion of ten years of creditable service and no prior refund of contributions. The system also provides death and disability benefits. Benefits are established by state statute.

Funding Policy – State statute requires covered employees to contribute 9.5 percent of their salaries to the System. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The current actuarially determined rate is 18.75 percent of annual covered payroll. The City's contributions to the System under Plan A for the years ending June 30, 2014, 2013 and 2012 were \$999,155, \$904,794 and \$881,968, respectively, equal to the required contributions for each year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Employees' Retirement System, 7937 Office Park Blvd., Baton Rouge, Louisiana 70809, or by calling (225) 925-4810.

**MUNICIPAL POLICE EMPLOYEES' RETIREMENT SYSTEM**

All full-time police officers engaged in law enforcement are eligible to participate in the Municipal Police Employees' Retirement System (MPERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. Members who retire at or after age 55 with 12 years of creditable service, at or after age 50 with 20 years of creditable service, or at any age with 25 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3-1/3 percent of the member's average final compensation multiplied by his years of creditable service, not to exceed 100 percent of his average final compensation

Average final compensation is the average annual earned compensation of a member for any period of 36 successive or joined months of service that produces the highest average. The system also provides death and disability benefits. Benefits are established by state statute.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 10 - Pension and Retirement Plans (continued)**

Funding Policy - State statute requires covered employees to contribute 10.00 percent of their salaries to the system. The City is required to contribute 31.00 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The City's contributions to the System for the years ending June 30, 2014, 2013 and 2012 were \$950,340, \$909,856 and \$778,605, respectively, equal to the required contributions for the year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees' Retirement System, 8401 United Plaza Blvd., Baton Rouge, Louisiana 70809-7017, or by calling (225) 929-7411.

**FIREFIGHTERS' RETIREMENT SYSTEM**

All full-time firefighters for the City who are engaged in fire protection are eligible to participate in the Firefighters' Retirement System (FRS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. A member who has completed 20 years of creditable service, has been a member at least 1 year, and has reached the age of 50 is eligible for retirement.

A member with at least 12 years of service who has reached the age of 55 is eligible for retirement, provided he has been a member for at least 1 year. Upon retirement, the benefit amount is 3-1/3 percent of average final compensation multiplied by years of creditable service, not to exceed his average final compensation. Average final compensation is the member's average annual earned compensation for any period of 36 successive or joined months of service that produce the highest average. The system also provides death and disability benefits. Benefits are established by state statute.

Funding Policy - State statute requires covered employees to contribute 10.00 percent of their salaries to the system. The City is required to contribute 28.25 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The City's contribution to the System for the years ending June 30, 2014, 2013 and 2012 were \$395,806, \$316,163, and \$319,424, respectively, equal to the required contributions for the year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Firefighters' Retirement System, 3100 Brentwood Drive, Baton Rouge, Louisiana 70809-1752, or by calling (225) 925-4060.

**LOUISIANA STATE EMPLOYEES' RETIREMENT SYSTEM**

The City Judge is eligible to participate in the Louisiana State Employees' Retirement System (LASERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. LASERS provides benefits for certain elected officials and officials appointed by the governor. A member who has completed 20 years of creditable service is eligible for retirement. Upon retirement, the benefit amount is 2-1/2 percent of average compensation multiplied by the number of years of creditable service. Average compensation is defined as the member's average annual earned compensation for the highest thirty-six consecutive months of employment.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 10 - Pension and Retirement Plans** (continued)

Judges, court officers, and certain elected officials receive an additional annual retirement benefit equal to 1% of average compensation multiplied by the number of years of creditable service in their respective capacity. The system also provides death and disability benefits. Benefits are established by state statute.

Funding Policy - State statute requires covered employees to contribute 11.50 percent of their salaries to the system. The City is required to contribute 36.30 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The City's contribution to the plan for the years ending June 30, 2014, 2013 and 2012 were \$15,951, \$15,092 and \$13,434, respectively, equal to the required contributions for the year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana State Employees' Retirement System, 3401 United Plaza Blvd., Baton Rouge, Louisiana 70809, or by calling (225) 922-0600.

**Note 11 - Postemployment Health Care Benefits**

**Plan Description.** The City of West Monroe's medical benefits are provided through a comprehensive medical plan and are made available to employees upon actual retirement.

The employees are covered by several retirement systems with similar eligibility provisions. In the absence of specific details about which employees are covered by each system, we have used the following retirement eligibility (D.R.O.P. entry) provisions as representative of the eligibility: 25 years of service at any age; or, age 60 and 10 years of service. Complete plan provisions are included in the official plan documents.

**Contribution Rates.** Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents.

**Fund Policy.** Until 2008, the City of West Monroe recognized the cost of providing post-employment medical benefits (the City of West Monroe's portion of the retiree medical benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. Effective with the Fiscal Year beginning July 1, 2008, the City of West Monroe implemented Government Accounting Standards Board Statement Number 45, *Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions* (GASB 45). The funding policy is not to fund the ARC except to the extent of the current year's retiree funding costs.

In fiscal year ending June 30, 2014, the City of West Monroe's portion of health care funding cost for retired employees totaled \$29,340. These amounts were applied toward the Net OPEB Benefit Obligation as shown in the following table.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 11 - Postemployment Health Care Benefits (continued)**

**Annual Required Contribution.** The City of West Monroe's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The Annual Required Contribution (ARC) is the sum of the Normal Cost plus the contribution to amortize the Unfunded Actuarial Accrued Liability (UAAL). A level dollar, open amortization period of 30 years (the maximum amortization period allowed by GASB 43/45) has been used for the post-employment benefits. The actuarially computed ARC is as follows:

	Medical
Normal Cost	\$ 37,824
30-year UAL amortization amount	30,345
	\$ 68,169

**Net Post-employment Benefit Obligation (Asset).** The table below shows the City of West Monroe's Net Other Post-employment Benefit (OPEB) Obligation (Asset) for fiscal year ending June 30, 2014:

	Medical
Beginning Net OPEB Obligation (Asset) 7/1/2013	\$ 172,773
Annual required contribution	68,169
Interest on Net OPEB Obligation (Asset)	6,911
ARC Adjustment	(9,991)
OPEB Cost	65,089
Contribution	-
Current year retiree premium	(29,340)
Change in Net OPEB Obligation	35,749
Ending Net OPEB Obligation (Asset) 6/30/2014	\$ 208,522

The following table shows the City of West Monroe's annual post employment benefits (PEB) cost, percentage of the cost contributed, and the net unfunded post employment benefits (PEB) liability (asset):

Post Employment Benefit	Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual Cost Contributed	Net OPEB Obligation (Asset)
Medical	June 30, 2014	\$65,089	45.08%	\$208,522

**Funded Status and Funding Progress.** In the fiscal year ending June 30, 2014, the City of West Monroe made no contributions to its post employment benefits plan. The plan was not funded at all, has no assets, and hence has a funded ratio of zero. Based on the July 1, 2012 actuarial valuation, the most recent valuation, the Actuarial Accrued Liability (AAL) at the end of the year ended June 30, 2014 was \$545,589, which is defined as that portion, as determined by a particular actuarial cost method (the City of West Monroe uses the Projected Unit Credit Cost Method), of the actuarial present value of post employment plan benefits and expenses which is not provided by normal cost.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 11 - Postemployment Health Care Benefits (continued)**

	Medical
Actuarial Accrued Liability (AAL)	\$ 545,589
Actuarial Value of Plan Assets (AVP)	<u>-</u>
Unfunded Act. Accrued Liability (UAAL)	<u>\$ 545,589</u>
Funded Ratio (AVP/AAL)	0.00%
Covered Payroll (active plan members)	\$12,453,558
UAAL as a percentage of covered payroll	4.38%

**Actuarial Methods and Assumptions.** Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post employment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) health care cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the City of West Monroe and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the City of West Monroe and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the City of West Monroe and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

**Actuarial Cost Method.** The ARC is determined using the Projected Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality, and turnover.

**Actuarial Value of Plan Assets.** There are not any plan assets. It is anticipated that in future valuations, should funding take place, a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Statement 45.

**Turnover Rate.** An age-related turnover scale based on actual experience has been used. The rates, when applied to the active employee census, produce an composite average annual turnover of approximately 5%. It has also been assumed that 20% of future eligible retirees will decline coverage because of the retiree contributions required.

**Post employment Benefit Plan Eligibility Requirements.** Based on past experience, it has been assumed that entitlement to benefits will commence six years after the earliest retirement (D.R.O.P. entry) eligibility, as described above under "Plan Descriptions". The six years consists of the three year D.R.O.P. period plus three additional years. Medical benefits are provided to employees upon actual retirement.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 11 -Postemployment Health Care Benefits** (continued)

**Investment Return Assumption (Discount Rate).** GASB Statement 45 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits (that is, for a plan which is funded). Based on the assumption that the ARC will not be funded, a 4% annual investment return has been used in the valuation.

**Health Care Cost Trend Rate.** The expected rate of increase in medical cost is based on a graded schedule beginning with 8% annually, down to an ultimate annual rate of 5.0% for ten years out and later.

**Mortality Rate.** The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rate and 50% of the unloaded female mortality rates, is used. This is a recently published mortality table which has been used in determining the value of accrued benefits in defined benefit pension plans. Projected future mortality improvement has not been used since it is our opinion that this table contains sufficiently conservative margin for the population involved in this valuation.

**Method of Determining Value of Benefits.** The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. While the retiree pays for the "cost" of the medical benefits, the retiree premium is the blended active/retired rate before Medicare eligibility. Since GASB 45 mandates that "unblended" rates applicable to the coverage provided to retirees be used there is thus an implied subsidy by the employer. We have estimated the "unblended" rates for retirees before Medicare eligibility. It has been assumed that the total retiree rate before Medicare eligibility is 130% of the blended active/retired rate, with the implied subsidy thus being 30% of the blended active/retiree premium.

**Inflation Rate.** Included in both the Investment Return Assumption and the Healthcare Cost Trend rates above is an implicit inflation assumption of 2.5% annually.

**Projected Salary Increases.** This assumption is not applicable since neither the benefit structure nor the valuation methodology involves salary.

**Post-retirement Benefit Increases.** The plan benefit provisions in effect for retirees as of the valuation date have been used and it has been assumed for valuation purposes that there will not be any changes in the future.

**Below is a summary of OPEB cost and contributions for the last three fiscal calendar years.**

	OPEB Cost and Contributions		
	FY 2012	FY 2013	FY 2014
OPEB Cost	\$ 79,186	\$ 63,068	\$ 65,089
Contribution	-	-	-
Retiree Premium	<u>45,288</u>	<u>29,340</u>	<u>29,340</u>
Total Contribution and premium	<u>45,288</u>	<u>29,340</u>	<u>29,340</u>
Change in net OPEB obligation	<u>\$ 33,898</u>	<u>\$ 33,728</u>	<u>\$ 35,749</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 11 - Postemployment Health Care Benefits (continued)**

% of contribution to cost	0.00%	0.00%	0.00%
% of contribution plus premium to cost	59.10%	57.19%	45.08%

**Note 12 - Long-Term Debt**

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
<b>Governmental Activities:</b>					
Bonds and Notes Payable:					
Certificates of Indebtedness,					
Series 2003	\$ 925,000	\$ -	\$ 925,000	\$ -	\$ -
Series 2005	70,000	-	35,000	35,000	35,000
Series 2006	250,000	-	80,000	170,000	80,000
Series 2007	3,715,000	-	180,000	3,535,000	185,000
Series 2009	2,050,000	-	310,000	1,740,000	320,000
Series 2011	3,650,000	-	360,000	3,290,000	370,000
Community Development					
Block Grant for					
Economic Development	328,645	-	24,996	303,649	25,000
State Firefighters'					
Retirement System	<u>309,782</u>	<u>-</u>	<u>149,655</u>	<u>160,127</u>	<u>160,127</u>
<b>Total Governmental Bonds</b>					
<b>And Notes Payable</b>	11,298,427	-	2,064,651	9,233,776	1,175,127
<b>Other Liabilities:</b>					
Accrued Heart and					
Lung Disability	615,832	-	39,136	576,696	48,221
Accrued Vacation, Sick					
And Compensatory Time	<u>776,337</u>	<u>4,299</u>	<u>-</u>	<u>780,636</u>	<u>780,636</u>
Total Other Liabilities	<u>1,392,169</u>	<u>4,299</u>	<u>39,136</u>	<u>1,357,332</u>	<u>828,857</u>
<b>Total Governmental Activities</b>					
<b>Long-Term Debt</b>	<u>\$12,690,596</u>	<u>\$ 4,299</u>	<u>\$ 2,103,787</u>	<u>\$10,591,108</u>	<u>\$2,003,984</u>
<b>Business-Type Activities:</b>					
Bonds and Notes Payable:					
Certificates of Indebtedness,					
Sewer Bonds 2010	\$ 1,193,000	\$ -	\$ 58,000	\$ 1,135,000	\$ 58,000
<b>Other Liabilities:</b>					
Accrued Vacation, Sick					
And Compensatory Time	<u>120,099</u>	<u>13,454</u>	<u>-</u>	<u>133,553</u>	<u>133,553</u>
<b>Total Business-Type Activities</b>					
<b>Long-Term Debt</b>	<u>\$1,313,099</u>	<u>\$ 13,454</u>	<u>\$ 58,000</u>	<u>\$ 1,268,553</u>	<u>\$ 191,553</u>

Payments on the bonds and notes payable that pertain to the City's governmental activities are made by the debt service funds. The accrued heart and lung disability and accrued vacation, sick and compensatory time will be liquidated primarily by the General Fund. Payment of compensated absences is dependent upon many factors; therefore, the timing of future payments is not readily determinable.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 12 - Long-Term Debt** (continued)

Principal and interest requirements to retire the City's bonds and notes payable obligations are as follows:

Year Ended <u>June 30,</u>	Certificates of Indebtedness			
	Series 2006		Series 2005	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2015	\$ 80,000	\$ 8,125	\$ 35,000	\$ 919
2016	90,000	2,813	-	-
2017	-	-	-	-
2018	-	-	-	-
2019	-	-	-	-
<u>Total</u>	<u>\$ 170,000</u>	<u>\$ 10,938</u>	<u>\$ 35,000</u>	<u>\$ 919</u>

Year Ended <u>June 30,</u>	Certificates of Indebtedness					
	Series 2007		Series 2009		Series 2011	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2015	\$ 185,000	\$ 143,912	\$ 320,000	\$ 58,776	\$ 370,000	\$ 72,036
2016	195,000	136,313	335,000	46,593	380,000	63,336
2017	205,000	128,313	350,000	33,852	395,000	54,346
2018	215,000	119,913	360,000	20,646	405,000	45,066
2019	220,000	111,213	375,000	6,975	415,000	35,554
2020-2024	1,275,000	407,369	-	-	1,325,000	46,690
2025-2028	1,240,000	110,695	-	-	-	-
<u>Total</u>	<u>\$ 3,535,000</u>	<u>\$ 1,157,728</u>	<u>\$ 1,740,000</u>	<u>\$ 166,842</u>	<u>\$ 3,290,000</u>	<u>\$ 317,028</u>

Year Ended <u>June 30,</u>	CDBG Division of Admn. Economic Development		Sewer Revenue Bonds Series 2010		State Firefighters' Retirement System	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	2015	\$ 25,000	\$ -	\$ 58,000	\$ 5,234	\$ 160,127
2016	25,000	-	59,000	4,970	-	-
2017	25,000	-	59,000	4,705	-	-
2018	25,000	-	60,000	4,437	-	-
2019	25,000	-	60,000	4,167	-	-
2020-2024	125,000	-	311,000	16,684	-	-
2025-2029	53,649	-	325,000	9,533	-	-
2030-2031	-	-	203,000	2,016	-	-
<u>Total</u>	<u>\$ 303,649</u>	<u>\$ -</u>	<u>\$ 1,135,000</u>	<u>\$ 51,746</u>	<u>\$ 160,127</u>	<u>\$ 11,209</u>

**Note 13 - Long-Term Firemen's Disability Payments**

The City of West Monroe is self-insured with respect to workers' compensation claims up to \$250,000 per occurrence. Consequently, the City is responsible for providing Louisiana State Workers Compensation benefits under the Heart and Lung Act. Under this act, special treatment has been accorded firemen who develop any disease or infirmity of the heart and lungs. Louisiana Revised Statute 33.2581 provides a presumption in favor of firemen that the disease is related to employment even if they are not on duty when stricken with the disease, if the disease manifests itself after the first five years of employment. At June 30, 2014, the City is responsible for payment of lifetime benefits to four firemen. The actuarial estimate of the liability is \$576,696.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 13 - Long-Term Firemen's Disability Payments (continued)**

The annual payment requirements outstanding at June 30, 2014 are as follows:

2015	\$ 48,221
2016	48,221
2017	48,221
2018	48,221
2019	48,221
2020-2024	186,828
2025-2029	116,304
2030-2032	<u>32,459</u>
<u>TOTAL</u>	<u>\$ 576,696</u>

**Note 14 - Municipal Facilities Revolving Loan Fund**

On November 1, 2009, the City entered into a commitment agreement with the Louisiana Department of Environmental Quality for two capitalization grants totaling \$6,000,000 to be used for the purpose of establishing a water pollution control revolving fund for providing assistance to upgrade the City's existing treatment plant by installing additional components that would allow the plant effluent to be used by Graphic Packaging as process water. These components are not required for the City to meet its permits, but are needed solely to allow for the beneficial use of the plant effluent. The existing lagoons are retained to provide secondary treatment before entering the new units. Effluent from the plant is being pumped to Graphic Packaging through a pipeline that has been constructed for that purpose.

**Sewer Revenue Bonds**

Sewer revenue bonds were issued in the amount of \$1,250,000 to help fund the above project. This amount will be paid back over a twenty year amortization period at .45% and is also recognized as bonds payable. Sewer Revenue Bonds of \$4,750,000 were also issued but was forgiven during the year ending June 30, 2012. See note 12 for the principal and interest requirements.

**Note 15 - Operating Lease**

The City is obligated under an operating lease for a building. This lease is a triple net lease for a period of ten years for \$1,000 per month beginning August 1, 2004. At the end of the initial ten year term, the lease shall automatically renew for an additional five years. The following is a schedule by years of future minimum rental payments:

<u>Year Ended</u> <u>June 30,</u>	<u>Amount</u>
2015	\$ 12,000
2016	12,000
2017	12,000
2018	12,000
2019	12,000

**Note 16 - Northeast Louisiana Arts Council**

The City provides office space and utilities at no charge to the Northeast Louisiana Arts Council. The amount of the services provided has not been determined.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 17 - Litigation**

There are several pending lawsuits in which the City is involved. The City Attorney is unaware of any pending litigation from which he would reasonably expect the City to incur a liability in excess of its applicable deductible on any insurance policy, and is further unaware of any litigation where the City may not be insured as to any claim where he would reasonably expect the City to incur a liability in excess of \$50,000.

**Note 18 - Self-Insurance Program**

During 1998, the City began a self-insurance program for hospitalization and medical coverage for its active employees and retirees. The City limits its losses through the use of reinsurers up to \$60,000 per employee. The City's aggregate annual loss limitation is based on a formula that considers, among other things, the total number of employees. At June 30, 2014, the City's annual cost, excluding reinsurance premiums, is limited to approximately \$2,863,429 which was for active employees. Approximately 30 retirees receive benefits under this plan. These retirees reimbursed the City for \$151,161 during the year ended June 30, 2014 for their cost of the health care benefits.

**Note 19- Deferred Compensation Plan**

Employees of the City may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments). The deferred compensation plan is available to all full time employees of the City. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death or unforeseeable emergency.

Since the assets of the plans are held in a custodial account with a third party administrator, the assets and liabilities are not presented in the City's financial statements in accordance with GASB 32. Assets with a fair market value of \$867,755 are held by Nationwide Retirement Solutions, Inc. and VALIC Financial Advisors.

**Note 20- Interfund Operating Transfers In and Out**

Interfund operating transfers in and out during the year ended June 30, 2014, were as follows:

<u>Fund</u>	<u>Operating Transfers</u>	
	<u>In</u>	<u>Out</u>
<b>Major Funds:</b>		
General Fund	\$ 150,000	\$ 683,821
'86 Sales Tax Capital	-	1,999,032
<b>Enterprise Fund</b>	155,307	-
<b>Non-Major Funds:</b>		
Special Revenue Funds	283,949	150,000
Capital Project Funds	20,232	-
Expendable Trust Funds	244,565	-
Debt Service Funds	<u>1,978,800</u>	<u>-</u>
<b><u>TOTAL</u></b>	<b><u>\$ 2,832,853</u></b>	<b><u>\$ 2,832,853</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 20- Interfund Operating Transfers In and Out (continued)**

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (b) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**Note 21 - Interfund Receivables and Payables**

Interfund balances at June 30, 2014, were as follows:

<u>Fund</u>	<u>Receivables</u>	<u>Interfund</u>	<u>Payables</u>
<b>Major Funds:</b>			
General Fund	\$ 2,490,915		\$ 135,541
'86 Sales Tax	544,280		1,939,900
2011 Debt Capital	-		54,986
<b>Enterprise Fund</b>	-		360,705
<b>Non-Major Funds:</b>			
Special Revenue Funds	479,118		350,286
Capital Project Funds	-		28,564
Debt Service Funds	164,900		709,744
Fiduciary Funds	-		2,000
Internal Service Fund	-		97,487
<b><u>TOTAL</u></b>	<b><u>\$ 3,679,213</u></b>		<b><u>\$ 3,679,213</u></b>

These balances resulted from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system and payments between funds are made.

**Note 22 - On-Behalf Payments**

Certain City employees in the City Marshal's office, the West Monroe Police and Fire departments receive supplemental pay from the state of Louisiana. In accordance with GASB Statement No. 24, the City has recorded revenues and expenditures for these payments in the General Fund. Revenues under this arrangement totaled \$595,848 and the related expenditures are as follows:

Marshal's Office	\$ 12,000
Police Department	321,000
Jail	33,923
Code Enforcement	6,000
Fire Department	<u>222,925</u>
Total	<u>\$ 595,848</u>

**Note 23- Minimum Lease Payments Receivable – Direct Financing Lease**

On September 29, 2006, the City purchased a building for \$1,250,000 and renovated it for an additional \$165,000 with the intent of leasing it as a commercial building with an option to purchase. The company that leased the building created 50 new jobs at the facility. In addition to this arrangement, the City was awarded a community development block grant for \$500,000 (\$10,000 for each job created). This \$500,000 was added to the \$915,000 in bond issuances that were secured during fiscal year 2006 to pay for the building for a total \$1,415,000.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 23- Minimum Lease Payments Receivable – Direct Financing Lease (continued)**

The following lists the components of the minimum lease payments to be received under the direct financing lease as of June 30, 2014:

Total minimum lease payments to be received	\$ 583,612
Less: Amounts representing estimated executory costs (such as taxes, maintenance, and insurance), including profit thereon, included in total minimum lease payments	-
Minimum lease payments receivable	583,612
Estimated residual values of leased property (unguaranteed)	-
Less: Unearned Income	( 18,359)
<b><u>NET MINIMUM LEASE PAYMENTS RECEIVABLE –</u></b> <b><u>DIRECT FINANCING LEASE</u></b>	<b><u>\$ 565,253</u></b>

Future minimum lease payments are as follows:

<u>Year Ended</u> <u>June 30,</u>	<u>Amount</u>
2015	\$ 147,000
2016	147,000
2017	55,515
2018	25,020
2019	25,020
2020-2024	125,100
2025-2027	58,957
Total	<u>\$ 583,612</u>

**Note 24 - Operating Lease – Golf Course Lease Agreement**

The City leases the municipal golf course to a third party that is responsible for its management and maintenance for a term of fifteen years beginning January 15, 2002 and ending January 15, 2017 in the amount of \$875 per month. This third party constructed and improved, at his own expense, buildings, structures, fences, cart paths, etc. to improve the appearance and overall look of the course. In return, all green fees, cart fees, practice range fees, and charges for the sale of items through the club house belong to the third party. Subsequent to year end, the lease was paid through December 31, 2014 and the remaining portion of the lease will be cancelled as of the same date.

**Note 25 - New Accounting Pronouncement**

During the fiscal year ended June 30, 2014, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities*, which provides clarity for reporting deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. Certain items previously reported as assets or liabilities are now reported as deferred outflows of resources or deferred inflows of resources.

**Note 26 - Component Units**

For the year ending June 30, 2014, the City has chosen to include its legally separate components units discretely in the City's financial statement in accordance with accounting principles generally accepted in the United States.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Note 27 - Subsequent Events**

Subsequent events have been evaluated through December 5, 2014, the date that the financial statements were available to be issued. All subsequent events determined to be relevant and material to the financial statements have been appropriately recorded or disclosed.

**Note 28 - Fund Changes and Fund Balances**

Amounts for specific purposes by fund and fund balance classifications for the year ended June 30, 2014 are as follows:

<u>Classification/Fund</u>	<u>Purpose</u>	<u>Amount</u>
Nonspendable:		
General Fund	Inventory	\$ 37,064
	Minimum Lease Payment Receivable	583,612
Restricted:		
2007 Debt Capital	Capital Projects	1,165,269
2011 Debt Capital	Capital Projects	1,846,180
86 Sales Tax Fund	Capital Improvements	4,038
Emergency Shelter	FEMA Emergency Shelter Recipients	13,813
Rental Rehab	Public Housing	6,904
Metro LCLE	LCLE Multi Jurisdictional Taskforce	2,614
2011 Debt Service	Servicing 2011 Debt	316,669
Various Cap. Projects	Various Cap. Projects	6,289
Committed:		
General Fund	Fund Balance for Next Year's Operations	-
Assigned:		
Street Maintenance	Maintenance of Streets and Roads	423,546
Office of Motor Veh	DMV Operations	68,789
Keep WM Beautiful	Litter Prevention	874
Unassigned:		
General Fund		4,384,650
2007 Debt Service	Servicing 2007 Debt	( 217,038)
Firemen's Pension Merger Fund		( 21,097)
Section 8 Housing	Public Housing	( 1,587)
Americorps	Americorps Projects	( 7,292)
Beardfest	Festival	( 36,479)
Misc Projects		( 12,731)
Ouachita Outreach		( 45,031)
Officer Witness Court		( 35,550)
2003 Debt Service		<u>( 350,606)</u>
<b>Total Fund Balances</b>		<b><u>\$ 8,132,900</u></b>

REQUIRED SUPPLEMENTAL INFORMATION (PART B)  
BUDGETARY COMPARISON SCHEDULES

**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b><u>Revenues</u></b>				
Taxes	\$ 13,326,600	\$ 13,428,300	\$ 13,428,307	\$ 7
Intergovernmental	324,000	374,000	374,101	101
Licenses and Permits	1,083,705	926,500	926,567	67
Charges for Services	2,398,800	2,368,000	2,368,002	2
Fines and Forfeitures	631,500	464,000	463,840	(160)
Interest Earned	10,000	10,000	23,989	13,989
Franchise Revenue	880,000	880,000	893,049	13,049
Sale of Assets	20,000	200,000	184,191	(15,809)
Other	68,200	90,500	79,407	(11,093)
<b>Total Revenues</b>	<b>18,742,805</b>	<b>18,741,300</b>	<b>18,741,453</b>	<b>153</b>
<b><u>Expenditures</u></b>				
General Government:				
Elected Council	89,515	90,200	90,266	(66)
City Court	441,300	433,700	433,721	(21)
Marshal	383,980	403,600	403,612	(12)
Mayor's Office	185,410	185,410	185,115	295
City Clerk's Office	996,440	975,000	975,131	(131)
City Hall Maintenance	439,055	473,500	473,344	156
General and Administrative	1,677,435	1,571,000	1,570,943	57
Public Safety:				
Legal	452,755	438,000	437,916	84
Fire	2,381,340	2,382,500	2,382,401	99
Police	4,737,110	4,719,000	4,719,130	(130)
Prison	684,665	661,000	661,231	(231)
Police Shop	55,760	97,200	97,126	74
Public Works:				
Garbage	629,695	498,000	498,705	(705)
Trash	594,835	584,000	584,151	(151)
Streets	796,750	879,000	879,806	(806)
Cemetery	11,800	19,800	19,820	(20)
Planning and Zoning	65,320	38,000	37,757	243
Inspection	121,620	175,000	174,886	114
City Maintenance Shop	341,170	329,000	328,988	12

**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Favorable (Unfavorable)
	Original	Final		
Culture and Recreation:				
Recreation and Parks	\$ 299,915	\$ 328,000	\$ 327,798	\$ 202
Kiroli Park	361,350	414,500	414,444	56
Lazarre Park	5,700	5,100	5,127	(27)
Restoration Park	6,700	8,100	8,100	-
Farmer's Market	43,490	42,200	42,270	(70)
Ike Hamilton Expo Center	954,230	1,136,000	1,136,479	(479)
Convention Center	820,110	772,500	772,120	380
Community Development & Center	447,205	454,000	454,365	(365)
Tanner Building & Business Center	120,603	122,803	122,684	119
Section 8 Housing	184,345	-	-	-
Economic Development	72,240	72,700	72,701	(1)
<b>Total Expenditures</b>	<u>18,401,843</u>	<u>18,308,813</u>	<u>18,310,137</u>	<u>(1,324)</u>
<b><u>Excess of Revenues Over (Under)</u></b>				
<b><u>Expenditures</u></b>	340,962	432,487	431,316	(1,171)
<b><u>Other Financing Sources and (Uses)</u></b>				
Transfers In	150,000	150,000	150,000	-
Transfers Out	(325,700)	(684,000)	(683,821)	179
<b>Total Other Financing Sources     and Uses</b>	<u>(175,700)</u>	<u>(534,000)</u>	<u>(533,821)</u>	<u>179</u>
<b><u>Net Change in Fund Balance</u></b>	165,262	(101,513)	(102,505)	(992)
<b><u>Fund Balance at Beginning of Year</u></b>	<u>5,107,831</u>	<u>5,107,831</u>	<u>5,107,831</u>	<u>-</u>
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<u>\$ 5,273,093</u>	<u>\$ 5,006,318</u>	<u>\$ 5,005,326</u>	<u>\$ (992)</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - '86 SALES TAX 75% CAPITAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance With Final Budget Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		<u></u>
<b><u>Revenues</u></b>				
Sales Tax	\$ 5,425,000	\$ 5,426,000	\$ 5,426,635	\$ 635
Intergovernmental	-	638,000	275,701	(362,299)
Charges for Services	-	-	-	-
Sales of Asset	-	-	352,375	352,375
Other	-	-	10,095	10,095
Interest Income	-	-	61	61
<b>Total Revenues</b>	<u>5,425,000</u>	<u>6,064,000</u>	<u>6,064,867</u>	<u>867</u>
<b><u>Expenditures</u></b>				
Computer Equipment and Software	510,000	562,000	561,819	181
Street Projects	200,000	58,000	57,361	639
Drainage Projects	75,000	76,000	76,542	(542)
Furniture and Fixtures	10,000	12,800	12,743	57
Vehicles	400,000	171,000	170,717	283
Machinery and Equipment	450,000	605,000	605,060	(60)
Consultants	40,000	51,500	51,358	142
Engineering	225,000	151,500	151,462	38
Construction/Buildings/Facilities	200,000	678,000	677,380	620
Water Projects	100,000	205,000	204,113	887
Sewer Projects	100,000	97,000	96,544	456
Treatment Plant Projects	100,000	18,000	17,747	253
Land Purchases	-	3,600	3,600	-
Major Repairs	50,000	133,000	132,725	275
Miscellaneous	255,000	491,000	490,161	839
Maintenance	400,000	656,000	654,176	1,824
<b>Total Expenditures</b>	<u>3,115,000</u>	<u>3,969,400</u>	<u>3,963,508</u>	<u>5,892</u>
<b><u>Excess of Revenues Over Expenditures</u></b>	2,310,000	2,094,600	2,101,359	6,759
<b><u>Other Financing Sources and (Uses)</u></b>				
Transfers In	-	-	-	-
Transfers Out	(1,861,000)	(1,999,100)	(1,999,032)	68
<b>Total Other Financing Sources and Uses</b>	<u>(1,861,000)</u>	<u>(1,999,100)</u>	<u>(1,999,032)</u>	<u>68</u>
<b><u>Net Change in Fund Balance</u></b>	449,000	95,500	102,327	6,827
<b><u>Fund Balance at Beginning of Year</u></b>	<u>(98,289)</u>	<u>(98,289)</u>	<u>(98,289)</u>	<u>-</u>
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<u>\$ 350,711</u>	<u>\$ (2,789)</u>	<u>\$ 4,038</u>	<u>\$ 6,827</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO BUDGETARY COMPARISON SCHEDULES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

The City follows these procedures in establishing the budgetary data reflected in these financial statements:

1. In May of each year, the Mayor submits to the Board of Aldermen an operating and capital budget for the succeeding year.
2. A public hearing is scheduled by the Mayor and the Board of Aldermen after allowing for at least ten days notice to the public at the time the budget is initially submitted to the Board of Aldermen.
3. Final adoption of the budget by the Board of Aldermen is on the second Tuesday in June.
4. The Mayor may authorize transfers of budgetary amounts within departments. However, any revision requiring alteration of levels of expenditures or transfers between departments must be approved by the Board of Aldermen.
5. Operating appropriations and nonmajor capital appropriations, to the extent not expended, lapse at year-end. Major capital appropriations continue in force until the project is completed.

All legally adopted budgets of the City are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgets are adopted for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Expendable Trust Funds.

Budget comparison schedules included in the accompanying financial statements include the original adopted budgets and all subsequent adopted amendments.

**CITY OF WEST MONROE, LOUISIANA**  
**OTHER POST EMPLOYMENT BENEFITS**  
**SCHEDULE OF FUNDING PROGRESS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

<u>Fiscal Year Ending</u>	<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets (a)</u>	<u>Actuarial Accrued Liability (AAL) Entry Age (b)</u>	<u>Unfunded AAL (UAAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)</u>	<u>UAAL as a Percentage of Covered Payroll ((b-a)/c)</u>
6/30/2014	7/1/2013	\$ -	\$ 545,589	\$ 545,589	0.00%	\$ 12,453,558	4.38%
6/30/2013	7/1/2012	\$ -	\$ 524,605	\$ 524,605	0.00%	\$ 12,081,063	4.34%
6/30/2012	7/1/2011	\$ -	\$ 719,181	\$ 719,181	0.00%	\$ 11,412,471	6.30%

**SCHEDULE OF EMPLOYER CONTRIBUTIONS**

<u>Fiscal Year Ending</u>	<u>Annual OPEB Cost</u>	<u>Amount Contributed</u>	<u>Percentage of Annual OPEB Costs Contributed</u>	<u>Net OPEB Obligation</u>
6/30/2014	\$ 65,089	\$ 29,340	45.08%	208,522
6/30/2013	\$ 63,068	\$ 29,340	46.52%	172,773
6/30/2012	\$ 79,186	\$ 45,288	57.19%	139,045

PRIMARY GOVERNMENT SUPPLEMENTAL  
INFORMATION SCHEDULES

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2014**

	<u>Street Maintenance Fund</u>	<u>West Ouachita Senior Center Fund</u>	<u>Emergency Shelter Program Fund</u>	<u>Officer Witness Court Fund</u>
<b><u>ASSETS</u></b>				
Cash in Bank	\$ -	\$ -	\$ -	\$ -
Accounts Receivable	-	-	-	-
Due From Other Governments	495	19,864	9,624	2,681
Due From Other Funds	423,051	-	4,189	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 423,546</u></b>	<b><u>\$ 19,864</u></b>	<b><u>\$ 13,813</u></b>	<b><u>\$ 2,681</u></b>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ -	\$ 32	\$ -	\$ -
Due To Other Funds	-	19,832	-	38,231
<b>Total Liabilities</b>	<b>-</b>	<b>19,864</b>	<b>-</b>	<b>38,231</b>
<b><u>FUND BALANCES</u></b>				
Restricted	-	-	13,813	-
Assigned	423,546	-	-	-
Unassigned	-	-	-	(35,550)
<b>Total Fund Balances</b>	<b><u>423,546</u></b>	<b><u>-</u></b>	<b><u>13,813</u></b>	<b><u>(35,550)</u></b>
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ 423,546</u></b>	<b><u>\$ 19,864</u></b>	<b><u>\$ 13,813</u></b>	<b><u>\$ 2,681</u></b>

Rental Rehabilitation Fund	Section 8 Housing Fund	Miscellaneous Projects & Grant Funds	Metro LCLE Grant Fund	North Delta Law Enforcement Training Center Fund	Office of Motor Vehicles	
\$ 6,904	\$ 132,870	\$ -	\$ -	\$ -	\$ -	
-	5,004	-	-	-	-	
-	-	-	27,855	-	20,424	C
-	-	-	2,614	-	48,390	
<u>\$ 6,904</u>	<u>\$ 137,874</u>	<u>\$ -</u>	<u>\$ 30,469</u>	<u>\$ -</u>	<u>\$ 68,814</u>	O
						N
						T
\$ -	\$ 328	\$ -	\$ 27,855	\$ -	\$ 25	I
-	139,133	12,731	-	-	-	
-	139,461	12,731	27,855	-	25	N
						U
6,904	-	-	2,614	-	-	E
-	-	-	-	-	68,789	
-	(1,587)	(12,731)	-	-	-	D
<u>6,904</u>	<u>(1,587)</u>	<u>(12,731)</u>	<u>2,614</u>	<u>-</u>	<u>68,789</u>	
<u>\$ 6,904</u>	<u>\$ 137,874</u>	<u>\$ -</u>	<u>\$ 30,469</u>	<u>\$ -</u>	<u>\$ 68,814</u>	

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2014**

	Keep Beautiful Grant Program	Americorps Grant Fund	Ouachita Outreach	Beardfest	Total Special Revenue Funds
<b><u>ASSETS</u></b>					
Cash in Bank	\$ -	\$ -	\$ -	\$ 3,184	\$ 142,958
Accounts Receivable	-	-	-	-	5,004
Due From Other Governments	-	48,832	-	-	129,775
Due From Other Funds	874	-	-	-	479,118
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 874</u></b>	<b><u>\$ 48,832</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,184</u></b>	<b><u>\$ 756,855</u></b>
<b><u>LIABILITIES</u></b>					
Accounts Payable	\$ -	\$ 459	\$ -	\$ -	28,699
Due To Other Funds	-	55,665	45,031	39,663	350,286
<b>Total Liabilities</b>	<b>-</b>	<b>56,124</b>	<b>45,031</b>	<b>39,663</b>	<b>378,985</b>
<b><u>FUND BALANCES</u></b>					
Restricted	-	-	-	-	23,331
Assigned	874	-	-	-	493,209
Unassigned	-	(7,292)	(45,031)	(36,479)	(138,670)
<b>Total Fund Balances</b>	<b><u>874</u></b>	<b><u>(7,292)</u></b>	<b><u>(45,031)</u></b>	<b><u>(36,479)</u></b>	<b><u>377,870</u></b>
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ 874</u></b>	<b><u>\$ 48,832</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,184</u></b>	<b><u>\$ 756,855</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Street Maintenance Fund	West Ouachita Senior Center Fund	Emergency Shelter Program Fund	Officer Witness Court Fund
<b><u>Revenues</u></b>				
Taxes	\$ 234,356	\$ -	\$ -	\$ -
Intergovernmental	-	170,510	19,248	-
Interest	-	-	-	-
Other	-	226,171	-	61,369
<b>Total Revenues</b>	<u>234,356</u>	<u>396,681</u>	<u>19,248</u>	<u>61,369</u>
<b><u>Expenditures</u></b>				
Public Safety	-	-	-	65,746
Public Works	186,005	-	-	-
Health and Welfare	-	674,507	10,134	-
Culture and Recreation	-	-	-	-
Capital Expenditures & Major Repairs	-	-	-	-
<b>Total Expenditures</b>	<u>186,005</u>	<u>674,507</u>	<u>10,134</u>	<u>65,746</u>
<b><u>Excess (Deficiency) of</u></b>				
<b><u>Revenues Over Expenditures</u></b>	48,351	(277,826)	9,114	(4,377)
<b><u>Other Financing Sources</u></b>				
Operating Transfers - In (Out)	-	277,826	-	-
<b>Total Other Financing Sources</b>	<u>-</u>	<u>277,826</u>	<u>-</u>	<u>-</u>
<b><u>Net Change in Fund Balance</u></b>	48,351	-	9,114	(4,377)
<b><u>Fund Balances - Beginning</u></b>	<u>375,195</u>	<u>-</u>	<u>4,699</u>	<u>(31,173)</u>
<b><u>FUND BALANCES - ENDING</u></b>	<u>\$ 423,546</u>	<u>\$ -</u>	<u>\$ 13,813</u>	<u>\$ (35,550)</u>

Rental Rehabilitation Fund	Metro LCLE Grant Fund	Americorps Grant Fund	Ouachita Outreach	North Delta Law Enforcement Training Center Fund	Office of Motor Vehicles
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	111,420	230,832	4,557	-	126,276
-	-	-	-	-	-
-	-	-	36,003	-	-
-	111,420	230,832	40,560	-	126,276
-	111,420	-	-	3,044	60,426
-	-	-	-	-	-
-	-	-	-	-	-
-	-	282,587	35,093	-	-
-	-	-	-	-	-
-	111,420	282,587	35,093	3,044	60,426
-	-	(51,755)	5,467	(3,044)	65,850
-	-	-	-	6,123	(150,000)
-	-	-	-	6,123	(150,000)
-	-	(51,755)	5,467	3,079	(84,150)
6,904	2,614	44,463	(50,498)	(3,079)	152,939
\$ 6,904	\$ 2,614	\$ (7,292)	\$ (45,031)	\$ -	\$ 68,789

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**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	Section 8 Housing Fund	Misc. Projects and Grant Funds	Keep West Monroe Beautiful Grant Program	Beardfest	Total Nonmajor Special Revenue Funds
<b><u>Revenues</u></b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 234,356
Intergovernmental	1,280,322	-	-	-	1,943,165
Interest	-	-	-	-	-
Other	54,245	-	-	337	378,125
<b>Total Revenues</b>	<u>1,334,567</u>	<u>-</u>	<u>-</u>	<u>337</u>	<u>2,555,646</u>
<b><u>Expenditures</u></b>					
Public Safety	-	-	-	-	240,636
Public Works	-	-	-	-	186,005
Health and Welfare	1,526,391	-	-	-	2,211,032
Culture and Recreation	-	9,995	1,415	36,816	365,906
Capital Expenditures & Major Repairs	-	-	-	-	-
<b>Total Expenditures</b>	<u>1,526,391</u>	<u>9,995</u>	<u>1,415</u>	<u>36,816</u>	<u>3,003,579</u>
<b><u>Excess (Deficiency) of</u></b>					
<b><u>Revenues Over Expenditures</u></b>	(191,824)	(9,995)	(1,415)	(36,479)	(447,933)
<b><u>Other Financing Sources (Uses)</u></b>					
Operating Transfers - In (Out)	-	-	-	-	133,949
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>133,949</u>
<b><u>Net Change in Fund Balance</u></b>	(191,824)	(9,995)	(1,415)	(36,479)	(313,984)
<b><u>Fund Balances - Beginning</u></b>	<u>190,237</u>	<u>(2,736)</u>	<u>2,289</u>	<u>-</u>	<u>691,854</u>
<b><u>FUND BALANCES - ENDING</u></b>	<u>\$ (1,587)</u>	<u>\$ (12,731)</u>	<u>\$ 874</u>	<u>\$ (36,479)</u>	<u>\$ 377,870</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUND**  
**WEST OUACHITA SENIOR CENTER**  
**BALANCE SHEETS**

	June 30,	
	2014	2013
<b><u>Assets</u></b>		
Due From Other Governments:		
Louisiana Office of Elderly Affairs	\$ 7,008	\$ 20,566
Department of Transportation	12,856	3,995
<b><u>Total Assets</u></b>	\$ 19,864	\$ 24,561
<b><u>Liabilities and Fund Balance</u></b>		
<b><u>Liabilities</u></b>		
Accounts Payable	\$ 31	\$ -
Due To Other Funds	19,833	24,561
<b>Total Liabilities</b>	19,864	24,561
<b><u>Fund Balance</u></b>		
Unassigned	-	-
<b><u>Total Liabilities and Fund Balance</u></b>	\$ 19,864	\$ 24,561

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUND**  
**WEST OUACHITA SENIOR CENTER**  
**SCHEDULES OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**

	For the Years Ended	
	June 30,	
	2014	2013
<b><u>Revenues</u></b>		
Department of Transportation	\$ 77,582	\$ 75,400
Ouachita Council on Aging		
Senior Center Funds	77,444	73,535
Supplemental Senior Center Funds	6,621	6,621
Louisiana Office of Elderly Affairs	-	-
United Way	120,453	110,522
Transportation Fees	8,821	7,056
Miscellaneous Revenues (Ceramics, Greenhouse, etc.)	105,760	95,414
Total Revenues	396,681	368,548
<b><u>Expenditures</u></b>		
Salaries and Related Expenditures	435,422	402,310
Professional Services	2,650	2,650
Repairs and Maintenance	15,616	14,682
Communications	1,559	1,506
Postage	239	311
Newsletter	16,619	10,417
Advertising	3,804	3,994
Travel	956	2,221
Supplies	65,344	63,878
Utilities	66,410	60,616
Fuel	61,492	61,598
Miscellaneous	4,396	10,538
Total Expenditures	674,507	634,721
<b><u>Deficiency of Revenues Over Expenditures</u></b>	(277,826)	(266,173)
<b><u>Other Financing Sources</u></b>		
City of West Monroe Support	277,826	266,173
<b><u>Net Change in Fund Balance</u></b>	-	-
<b><u>Fund Balance - Beginning</u></b>	-	-
<b><u>FUND BALANCE - ENDING</u></b>	\$ -	\$ -

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR DEBT SERVICE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2014**

	2007 Debt Service Fund	2003 Debt Service Fund	2011 Debt Service Fund	Firemen's Pension Merger Fund	Total Nonmajor Debt Service Funds
<b><u>ASSETS</u></b>					
Cash in Bank	\$ -	\$ -	\$ 276,769	\$ 141,940	\$ 418,709
Accounts Receivable	-	-	-	-	-
Due from Other Governments	17,100	-	-	14,300	31,400
Due From Other Funds	-	125,000	39,900	-	164,900
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 17,100</u></b>	<b><u>\$ 125,000</u></b>	<b><u>\$ 316,669</u></b>	<b><u>\$ 156,240</u></b>	<b><u>\$ 615,009</u></b>
<b><u>LIABILITIES</u></b>					
Payable to State Retirement	\$ -	\$ -	\$ -	\$ 177,337	\$ 177,337
Due To Other Funds	234,138	475,606	-	-	709,744
Total Liabilities	234,138	475,606	-	177,337	887,081
<b><u>FUND BALANCES</u></b>					
Assigned	-	-	316,669	-	316,669
Unassigned	(217,038)	(350,606)	-	(21,097)	(588,741)
Total Fund Balances	<u>(217,038)</u>	<u>(350,606)</u>	<u>316,669</u>	<u>(21,097)</u>	<u>(272,072)</u>
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ 17,100</u></b>	<b><u>\$ 125,000</u></b>	<b><u>\$ 316,669</u></b>	<b><u>\$ 156,240</u></b>	<b><u>\$ 615,009</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR DEBT SERVICE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	2007 Debt Service Fund	2003 Debt Service Fund	2011 Debt Service Fund	Firemen's Pension Merger Fund	Total Nonmajor Debt Service Funds
<b>Revenues</b>					
Taxes	\$ 205,200	\$ -	\$ -	\$ 171,600	\$ 376,800
Sales of Assets	-	-	-	-	-
Total Revenues	<u>205,200</u>	<u>-</u>	<u>-</u>	<u>171,600</u>	<u>376,800</u>
<b>Expenditures</b>					
Principal Retirement	180,000	1,374,996	360,000	149,655	2,064,651
Other Debt Service Costs	400	500	-	-	900
Interest	151,213	96,412	80,504	27,682	355,811
Total Expenditures	<u>331,613</u>	<u>1,471,908</u>	<u>440,504</u>	<u>177,337</u>	<u>2,421,362</u>
<b>Excess (Deficiency) of Revenues</b>					
<b>Over Expenditures</b>	(126,413)	(1,471,908)	(440,504)	(5,737)	(2,044,562)
<b>Other Financing Sources</b>					
Operating Transfers - In	-	1,500,000	478,800	-	1,978,800
<b>Net Change in Fund Balance</b>					
	(126,413)	28,092	38,296	(5,737)	(65,762)
<b>Fund Balance - Beginning</b>					
	(90,625)	(378,698)	278,373	(15,360)	(206,310)
<b>FUND BALANCE - ENDING</b>					
	<u>\$ (217,038)</u>	<u>\$ (350,606)</u>	<u>\$ 316,669</u>	<u>\$ (21,097)</u>	<u>\$ (272,072)</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2014**

	<u>CDBG - Street Paving Project</u>	<u>2007 Debt Capital Fund</u>	<u>CDBG - Send Technologies Project</u>	<u>CDBG - 5th Street Overlay</u>	<u>Total Nonmajor Capital Project Funds</u>
<b><u>ASSETS</u></b>					
Cash in Bank	\$ 6,278	\$ 1,199,998	\$ 7	\$ 4	\$ 1,206,287
Due From Other Governments	-	-	-	-	-
Due From Other Funds	-	-	-	-	-
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 6,278</u></b>	<b><u>\$ 1,199,998</u></b>	<b><u>\$ 7</u></b>	<b><u>\$ 4</u></b>	<b><u>\$ 1,206,287</u></b>
 <b><u>LIABILITIES</u></b>					
Accounts Payable	\$ -	\$ 6,165	\$ -	\$ -	\$ 6,165
Due To Other Funds	-	28,564	-	-	28,564
<b>Total Liabilities</b>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
	-	34,729	-	-	34,729
 <b><u>FUND BALANCES (DEFICITS)</u></b>					
Restricted	6,278	1,165,269	7	4	1,171,558
Unassigned	-	-	-	-	-
<b>Total Fund Balances</b>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
	6,278	1,165,269	7	4	1,171,558
<b><u>TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)</u></b>	<b><u>\$ 6,278</u></b>	<b><u>\$ 1,199,998</u></b>	<b><u>\$ 7</u></b>	<b><u>\$ 4</u></b>	<b><u>\$ 1,206,287</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	CDBG - Street Paving Project	2007 Debt Capital Fund	CDBG - Send Technologies Project	CDBG - 5th Street Overlay	Total Nonmajor Capital Project Funds
<b><u>Revenues</u></b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	-	701	-	-	701
<b>Total Revenues</b>	<b>-</b>	<b>701</b>	<b>-</b>	<b>-</b>	<b>701</b>
<b><u>Expenditures</u></b>					
Capital Projects	-	247,689	-	20,232	267,921
<b><u>Excess (Deficiency) of</u></b>					
<b>Revenues Over Expenditures</b>	<b>-</b>	<b>(246,988)</b>	<b>-</b>	<b>(20,232)</b>	<b>(267,220)</b>
<b><u>Other Financing Sources (Uses)</u></b>					
Operating Transfers - In	-	-	-	20,232	20,232
Operating Transfers - Out	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,232</b>	<b>20,232</b>
<b><u>Net Change in Fund Balance</u></b>	<b>-</b>	<b>(246,988)</b>	<b>-</b>	<b>-</b>	<b>(246,988)</b>
<b><u>Fund Balances - Beginning</u></b>	<b>6,278</b>	<b>1,412,257</b>	<b>7</b>	<b>4</b>	<b>1,418,546</b>
<b><u>FUND BALANCES - ENDING</u></b>	<b>\$ 6,278</b>	<b>\$1,165,269</b>	<b>\$ 7</b>	<b>\$ 4</b>	<b>\$ 1,171,558</b>

OTHER SUPPLEMENTAL INFORMATION

**CITY OF WEST MONROE, LOUISIANA**  
**ALL FUNDS**  
**SCHEDULE OF ASSESSED VALUATION AND AD VALOREM**  
**PROPERTY TAX LEVY FOR 2013**

<u>Assessed Valuation</u>		\$ 143,215,921
<u>Tax Rate Per Thousand Dollars (Mills)</u>		8.53
<u>Gross Tax Levy</u>		<u>\$ 1,221,651</u>
<u>Tax Collected</u>		
2013 Assessments		<u>\$ 1,218,072</u>
<u>Allocation of Tax Collected</u>	<u>2013 Tax Rate Mills</u>	
General Fund	6.90	\$ 985,657
Street Maintenance	<u>1.63</u>	<u>232,415</u>
Total	<u>8.53</u>	<u>\$ 1,218,072</u>

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF REVENUES AND EXPENDITURES - CONVENTION CENTER**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Events</u>	<u>Concession</u>	<u>Catering</u>	<u>Total</u>
<u>Revenues</u>	\$ 3,402	\$ 31,999	\$ 651,736	\$ 687,137
<u>Cost of Operations</u>				
Operating Expenditures	1,172	-	233,204	234,376
Personnel	1,565	-	311,460	313,025
Total	<u>2,737</u>	<u>-</u>	<u>544,664</u>	<u>547,401</u>
<u>Gross Profit</u>	<u>\$ 665</u>	<u>\$ 31,999</u>	<u>\$ 107,072</u>	139,736
<u>Administrative Expenditures</u>				
Director's Salary				56,772
Operations Salaries				54,659
Employee Benefits				39,468
Vehicle Maintenance				589
Materials, Repairs & Supplies				1,101
Operating Supplies				52,613
Travel, Car & Meetings				1,200
Cell Phones and Pagers				1,000
Fuel				1,622
Advertising				256
Office Supplies				2,595
Utilities				12,843
Total Administrative Expenditures				<u>224,718</u>
<u>Deficiency of Revenues Over Expenditures</u>				<u>\$ (84,982)</u>

<u>Budget</u>	<u>Variance - Favorable (Unfavorable)</u>
682,700	
235,675	
311,825	
\$ 135,200	\$ 4,536
56,790	18
59,810	5,151
40,705	1,237
1,000	411
-	(1,101)
44,815	(7,798)
1,500	300
1,080	80
2,000	378
-	(256)
2,200	(395)
15,100	2,257
<u>225,000</u>	<u>282</u>
<u>\$ (89,800)</u>	<u>\$ 4,818</u>

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF REVENUES AND EXPENDITURES - IKE HAMILTON EXPO CENTER**  
**FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Equine Events</u>	<u>Concession</u>	<u>Stall Rentals &amp; Shavings</u>	<u>Total</u>
<u>Revenues</u>	\$ 256,128	\$ 15,079	\$ 310,989	\$ 582,196
<u>Cost of Operations</u>				
Operating Expenditures	126,713	6,810	140,454	273,977
Personnel	85,499	4,620	95,749	185,868
Total	<u>212,212</u>	<u>11,430</u>	<u>236,203</u>	<u>459,845</u>
<u>Gross Profit</u>	<u>\$ 43,916</u>	<u>\$ 3,649</u>	<u>\$ 74,786</u>	122,351
<u>Administrative Expenditures</u>				
Director's Salary				81,851
Operations Salaries				117,515
Employee Benefits				68,505
Vehicle Maintenance				11,577
Materials, Repairs & Supplies				12,316
Gas and Oil				-
Office				-
Cell Phones and Pagers				1,440
Other Miscellaneous Purchases				-
Advertising				-
Utilities				<u>383,430</u>
Total Administrative Expenditures				<u>676,634</u>
<u>Deficiency of Revenues Over Expenditures</u>				<u>\$ (554,283)</u>

<u>Budget</u>	<u>Variance - Favorable (Unfavorable)</u>
\$ 18,500	\$ 103,851
81,960	109
146,540	29,025
71,215	2,710
7,000	(4,577)
29,000	16,684
5,000	5,000
1,500	1,500
1,440	-
600	600
1,000	1,000
<u>330,745</u>	<u>(52,685)</u>
<u>676,000</u>	<u>(634)</u>
<u><u>\$ (657,500)</u></u>	<u><u>\$ 103,217</u></u>

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF COMPENSATION PAID TO COUNCIL MEMBERS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

James Bennett	\$	10,800
James Brian		10,800
Alice Pearson		10,800
Fred Ragland		9,801
Staci Albritton Mitchell		10,800
Thom Hamilton		900
	\$	<u>53,901</u>

REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*  
AND CIRCULAR A-133

# CAMERON, HINES & COMPANY

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*Certified Public Accountants*

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## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of West Monroe, Louisiana (the City) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 5, 2014.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies as items 14-1 through 14-3.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

**City of West Monroe, Louisiana Response to Findings**

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of the Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Cameron, Hines & Company (APAC)*

West Monroe, Louisiana  
December 5, 2014

# CAMERON, HINES & COMPANY

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## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana

### **Report on Compliance for Each Major Federal Program**

We have audited City of West Monroe, Louisiana's (the City) compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2014. The City's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

### **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Cameron, Hines & Company (APAC)*

West Monroe, Louisiana  
December 5, 2014

CITY OF WEST MONROE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2014

**SUMMARY OF AUDIT RESULTS**

1. The auditors' report expresses an unmodified opinion on the basic government financial statements of the City of West Monroe, Louisiana.
2. Three significant deficiencies disclosed during the audit of the financial statements are reported in the Independent Auditors' Report on Compliance and on Internal Control over Financial Reporting Based on an Audit Of Financial Statements Performed In Accordance With *Government Auditing Standards* and the Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133. None of the significant deficiencies are deemed to be material weaknesses.
3. No instances of noncompliance material to the financial statements of the City of West Monroe, Louisiana, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies were disclosed during the audit of the major federal award programs and non are reported in the Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133.
5. The auditors' report on compliance for the major federal award programs for the City of West Monroe, Louisiana expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with Sections 510(a) of OMB Circular A-133 are reported in this schedule.
7. The programs tested as major programs included the Department of Housing and Urban Development Voucher Program, CFDA No. 14.871.
8. The threshold for distinguishing between Types A and B programs was \$300,000.
9. The City of West Monroe, Louisiana does qualify to be a low-risk auditee.

CITY OF WEST MONROE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2014 (continued)

**FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

There were no findings relating to this category.

**FINDINGS – FINANCIAL STATEMENT AUDIT**

**14-1 Accounts Receivable Subsidiary Ledgers**

Condition:

During the audit of accounts receivable, it was noted that the subsidiary ledgers were not reconciled to the general ledger and that the subsidiary ledgers were not maintained in a manner to determine the actual receivable amount at any point in time.

Criteria:

These subsidiary ledgers should be maintained in a manner which appropriately reflect the current balance owed and should agree to the corresponding general ledger account. These amounts should be reconciled periodically.

Cause:

Accounts receivable that had been recorded in the subsidiaries were not being appropriately being cleared out as funds were collected.

Potential Effect:

A misstatement of the financial statements could occur due to incorrect or incomplete posting of receipts to the appropriate account.

Recommendation:

The City should correct and maintain their subsidiary ledgers to tie into their respective general ledger accounts and provide an accurate detail of what is owed the City at any point in time.

Response:

The City will correct their subsidiary ledgers to agree with the general ledger and to reflect amounts actually owed. The City has hired a new accountant to help in maintaining and reconciling these subsidiaries to the general ledger and expects to have these subsidiaries reconciled by the end of the current year.

**14-2 Grant Register**

Condition:

Currently, the City of West Monroe receives numerous federal and state grants and other funding. At the present time, several departments and individuals oversee their particular grants. When the funds are electronically transferred to the City, some are difficult to determine which grant they belong to and are being recorded in the general ledger in the wrong accounts. Also, there is not any way to track receipt of grant funds to insure that all funds expected have been received and if there is need to follow up on the status of funds.

Criteria:

Federal agencies require accountability for the funds given to recipients.

CITY OF WEST MONROE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2014 (continued)

**14-2 Grant Register (continued)**

Cause:

Grants are spread over several departments while receipts are handled at City Hall who do not have all necessary documentation to handle and record these transactions.

Potential Effect:

Grant revenue can be inappropriately recorded in the general ledger making it difficult to trace. Also, the City could fail to receive grant funding that was requested without knowing.

Recommendation:

The City's management should consider using a grant register to track all federal and state grants the City receives and is owed. Also, each department should be required to notify the staff in charge of maintaining the register when a grant is applied for and approval is received and appropriate documentation provided including requests for funding.

Response:

The City has hired a person to use a grant register to better track grant activity of the City. The City expects to have this fully in place by the end of the upcoming fiscal year end.

**14-3 Timely Bank Statement Reconciliations**

Condition:

During the audit, it was discovered that the City's operating account was not being reconciled timely each month.

Criteria:

The bank reconciliation should be prepared as closely to the month end as possible.

Cause:

Bank reconciliations of the City are complex due to the large amount of credit card payments received for utilities. Reconciling the payments on the bank statement is a difficult and time consuming task.

Potential Effect:

Errors and differences on the bank statement may not be caught in time to be corrected.

Recommendation:

The City should reconcile the bank statement promptly after receipt of the statement, correct any errors and review outstanding lists for any old or unexpected items not clearing.

Response:

The City has hired an additional accountant to perform the monthly reconciliations along with other accounting functions.

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

Federal Grants/Pass Through Grantor/Program Title	CFDA Number	Agency or Pass - Through Number	Expenditures
<b>Department of Housing &amp; Urban Development</b>			
Section 8 Housing Choice Vouchers HAP - Vouchers	14.871		* \$ 1,279,055
<b>Department of Homeland Security</b>			
EF&S National Board Program	97.024	366000-002	10,133
<b>Department of Justice</b>			
Bureau of Justice Assistance Edward Byrne Mem Justice Assistance Grant Multijurisdictional Task Force Safe Streets Violent Crime Initiative	16.738 16.738	166E-NO-64194	111,420 1,271 <u>112,691</u>
<b>Department of Transportation</b>			
Louisiana Highway Safety Commission PD Year Long Overtime Enforcement	20.607	2014-30-63	139,664
<b>Corporation for National and Community Service</b>			
Volunteer Louisiana Commission in the Office of the Lieutenant Governor AmeriCorps	94.006	12AFHLA0010001	230,857
<b>Executive Office of the President</b>			
HIDTA Overtime Reimbursement Metro Narcotics	95.001		<u>15,977</u>
			<u>\$ 1,788,377</u>

\*Denotes Major Federal Assistance Program.  
See accompanying Notes to Schedule of Expenditures of Federal Awards.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO SCHEDULE OF EXPENDITURES**  
**OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the City of West Monroe, Louisiana. The City of West Monroe, Louisiana reporting entity is defined in Note 1 to the City's financial statements. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the City's financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**CITY OF WEST MONROE, LOUISIANA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**Internal Control and Compliance Material to Federal Awards**

There were no findings relating to this category.

**Internal Control and Compliance Material to the Financial Statements**

**13-1 Accounts Receivable Subsidiary Ledgers**

Condition:

During the audit of accounts receivable, it was noted that the subsidiary ledgers were not reconciled to the general ledger and that the subsidiary ledgers were not maintained in a manner to determine the actual receivable amount at any point in time.

Recommendation:

The City should correct their subsidiary ledgers to tie into their respective general ledger accounts and provide an accurate detail of what is owed the City at any point in time.

Current Status:

Item is repeated as finding 14-1.

**13-2 Grant Register**

Condition:

Currently, the City of West Monroe receives numerous federal and state grants and other funding. At the present time, several departments and individuals oversee their particular grants. When the funds are electronically transferred to the City, some are difficult to determine which grant they belong to and are being recorded in the general ledger in the wrong accounts.

Recommendation:

The City's management should consider using a grant register to track all federal and state grants the City receives. Also, each department should be required to notify the staff in charge of maintaining the register when a grant is applied for and approval is received and appropriate documentation provided.

Current Status:

Item is repeated as finding 14-2.

**CITY OF WEST MONROE, LOUISIANA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2014**

**13-3 Water Meter Readers**

Condition:

During the year, it was discovered that some of the City water meter readings were not correct and that a few of the meters were not functioning properly. The City used previous readings history to average some bills when needed.

Recommendation:

The City should provide a person to oversee the meter readers and the scheduled maintenance of the meters as well as the billing records to notice any irregularities on a timely basis.

Current Status:

The City has instituted additional controls along with additional security measures in an attempt to deter and prevent incidents from occurring again.